

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, January 19, 2016 7:00 PM - Library**

Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

Minutes from the December 15th meeting were reviewed. Skold moved to accept regular minutes as amended, seconded by Saller.

Biery, yes; Bunte, abstain; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, abstain . Motion passed.

TREASURER'S REPORT

The Treasurer's report was presented by Gwen. Finances are sound. Following some discussion, Czarnecki moved to approve Treasurer's report as presented, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Financial recap reveals that more taxes have been received to date, (\$286,182.64), than is normal.

Board reviewed the outstanding bills. Vicki noted several additions; new total, \$19,207.98, with one more bill due for LIMRICC.

Dean moved to approve payment of outstanding bills, with additions, seconded by Skold.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes, Wehling, yes. Motion passed.

Halfway through the fiscal year, the Budget Comparison is looking good.

DIRECTOR'S REPORT

- Circ Stats were down again in December. Media On Demand number was up. Board will address ideas to improve circulation in unfinished business.

- Jill asked the board to decide whether we should use up the old library cards before distributing the new version. All agreed she should use up the remaining cards first.
- Christine Coats will present a program/travelogue on Paris in March or April. Local author, Neil Bedeker, will give a talk on his World's Fair book.
- \$300 remains for the George Willy memorial. Suggestions were discussed by members.
- L&H will be replacing a faulty thermostat, free of charge. They have also repaired a leaking humidifier box in the furnace room.
- Fred Postma is working on the front doors, which have become tight and nearly impossible to close & lock.
- Our website was hacked and has been fixed by Webfoot Designs. Jill will keep the website up-to-date in an effort to deter this in future. For a small fee, the Facebook site will be a new marketing tool, with colorful notices targeting Beecher residents on Facebook. Photos of the new section & weekly updates will be posted.
- The Children's Area will be renovated tomorrow, Jan. 20th.

COMMITTEE REPORTS

Building/Grounds: Shirley reports: The doors are being fixed by Fred, as reported earlier.

Housekeeping: Floors are getting messy now with the weather change, more mopping is going on.

Personnel: Gwen attended the staff meeting Monday, where she outlined the new 'Continuing Education Policy'. She felt quite welcome & received enthusiastic response from the staff. She asked the staff to list what they thought were the greatest assets of the library. They had great answers and were very precise & varied in their opinions. There was no negative feedback. Gwen was very pleased.

Schools: No news, but Jennifer liked the new flyer. She & Jill attended the Family Reading Night. More bells & whistles need to be added to our table.

Social: Beverly had no news but took the opportunity to thank the board for their sympathy & kindness, and donated money to the library for a memorial in memory of her husband, Richard.

General: Shirley had no further business at this time.

PUBLIC COMMENTS

Vicki announced she will be overseas in February, but she has sent out all

the W-2's, & finished all end of year reports. She will have pay checks made out & ready for payday, and will have the books up-to-date before leaving. Everyone wished her Bon Voyage!

UNFINISHED BUSINESS

- Board reviewed the *Continuing Education Policy* once again. Changes were made & Dean moved to adopt the *Continuing Education Policy*, as amended, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes, Wehling, yes. Motion passed.

- The 'Community Outreach' discussion brought many ideas. Shirley read her own list of ideas, & members had a few too. We would all like to have more people in our library. Shirley suggested we meet soon brainstorm.

- The board looked at the prints for the new outdoor sign. Discussion followed. Representatives from the board will make an effort to attend the February **Planning & Zoning** Meeting to present our plan. There are many steps to follow to make this a reality.

- The light for the Flagpole was discussed. There are several options, but no decision was made.

- Building Expansion plans will be discussed at a Special Meeting, 2-9-16.

- Changes were made to the *Credit Card Policy*. Three (3) board members will hold a card & each card will be limited to \$500. Skold moved to adopt the Credit Card Policy, as amended, seconded by Bunte.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Jill explained & apologized for the omission she made when she submitted Levy Ordinance. The dollar amount was incorrect. The error was corrected and Czarnecki moved to adopt REVISED ORDINANCE #69 ORDINANCE LEVYING AND ASSESSING TAXES OF BEECHER PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2015 AND ENDING JUNE 30, 2016, seconded by Bunte.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Board members signed all the paperwork.

Biery moved to go into executive session to discuss litigation, property

purchase and personnel at 8:05, seconded by Czarnecki.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Board returned to regular session and announcements were made.

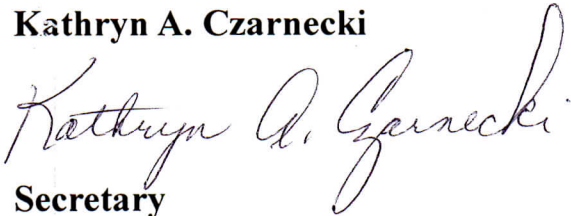
ANNOUNCEMENTS

- Regular Board Meeting Feb. 16, 2016, 7:00 pm, Library

Skold moved to adjourn meeting at 8:50 p.m., seconded by Dean.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned to the right of the printed name.

Secretary