

**BEECHER COMMUNITY LIBRARY  
BOARD MEETING  
Tuesday, January 21, 2014 7:00 PM - Library**

The Pledge of Allegiance was recited.

**TRUSTEE ROLL CALL:** Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.

**SECRETARY'S REPORT:**

Minutes from the December 17, 2013 meeting were reviewed. Skold moved to accept minutes as amended, seconded by Wehling.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

**TREASURER'S REPORT:**

Gwen presented the Treasurer's report. The balance sheet is good, Financial recap, sound. The Cetera Investment earned more than \$14,000 in interest in the past year. Board reviewed & discussed the report.

Czarnecki moved to approve the treasurer's report as presented, seconded by Bunte.

**Biery, yes ; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

Board reviewed Outstanding bills. Vicki had several recent additions to add. Shirley explained the overage to the on the engraving cost.

Following discussion, Skold moved to pay outstanding bills, to include the recent additions, seconded by Dean.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes, Wehling, yes. Motion passed.**

Vicki notes that she has sent out all employee tax forms and Social Security forms have been sent to the IRS.

Board reviewed the Budget Comparison and found it to be sound.

**DIRECTOR'S REPORT**

- Circ STATS remain low when compared with the past two years. Media on Demand numbers steady between 100-150.
- New delivery service, Mon.-Fri.
- Bad check rec'd in December for \$357. Board discussed situation at

length. Jill has blocked the mom and children's cards; SWAN will contact family in May. It's a lengthy process.

- Jill attended Beecher Elementary Reading Night (1-17). She was approached by some who knew her, but not too many approached her.
- Our library was closed on Jan. 6,7 due to snow days; Jan.9, power was out 11-2. Shirley asked about the emergency lights...they stay on 1-1½ hrs.
- Jill attended a **HOT BUTTON ISSUES** ATLAS meeting last week. Topics included: Angry Patrons at Board meetings, *Concealed Carry* Law, and pornography on computers. Board discussed the details of these issues.
- In response to the patron survey, Jill has arranged upcoming programs which include: Jan.22, '**Identity Theft**', presented by First Community Bank; **Travels to Cuba**, Brad & Christine Coats, Feb.12; One big summer reading event for the children (Jennifer had some ideas for Jill to make a big splash); Advanced Craft every 2 mos.; LEGO Club for the kids (\$100 investment on our part), and Story Hour every other week. There will also be continued one-on-one computer lessons. Gwen suggested Jill make a *Calendar of Events* be publicized in advance. Shirley shared the 'Read to the Dog' practice and the LEGO program she observed while visiting Arizona.

**CORRESPONDENCE:** None

### **COMMITTEE REPORTS**

**Building/Grounds:** Lance will look into getting a sign for the highway when he attends the next Planning meeting. Joe watered the poinsettias over the past month.

**Housekeeping:** No news.

**Personnel:** Gwen has no news at this time.

**Schools:** Jennifer will bring library 'Announcements' flyers to the schools.

**Social:** Beverly has the refreshments for tomorrow all set; hot chocolate & bar cookies.

**General:** Shirley had nothing at this time.

**NEW BUSINESS:** Jill presented a revised copy of the "Public Access Computer & Internet Policy". Board discussed the changes and agreed on the new version.

Dean moved that we adopt the *Public Access Computer & Internet Policy*, as amended, seconded by Wehling.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes;**

**Wehling, yes. Motion passed.**

Shirley led a discussion on the 'Audience Participation' policy considered for adoption. This was a topic at the ATLAS meeting and many aspects of the law were considered. Following discussion, Skold moved that we adopt the new *Audience Participation Policy* as amended, seconded by Saller.

**Biery, yes ; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

Shirley would like to purchase a coffee urn for the library's use. She found one on Amazon. This would be considered 'Equipment'. Saller moved that we purchase the coffee urn for future social activities, seconded by Bunte.

**Biery, yes ; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

Dean moved to adjourn to executive session at 8:15 p.m. to discuss personnel, seconded by Wehling.

**Biery, yes ; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

Board returned to regular session at 10:05 pm.

Biery moved that we raise Dawn Gess' hourly wage to \$13 hr. and change the girls' titles to Circulation Clerk, seconded by Czarnecki.

**Biery, yes ; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

#### **ANNOUNCEMENTS:**

- **Next regular meeting, February 18, 2014**

- **Used Book Sale, Feb. 21 (8 Am-4PM), 22 (8AM-2PM).**

Skold moved to adjourn meeting at 10:07 PM , seconded by Wehling.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

**Kathryn A. Czarnecki,**

**Secretary**