

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, April 21, 2015 7:00 PM - Library**

President Biery called the meeting to order, followed by the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, absent; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present. Trustee Bunte arrived immediately following roll call.

SECRETARY'S REPORT

Minutes of March 17, 2015 were reviewed. Saller moved to accept minutes as presented, seconded by Skold.

Biery, yes; Bunte, abstain; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

TREASURER'S REPORT

The Treasurer's report was presented by Gwen. Finances are sound. No outstanding issues at this time.

Skold moved to approve the Treasurer's report as presented, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Board reviewed Outstanding bills. With additions, total is \$23,137.19. The cost of Liability insurance accounts for an unusually high bottom line. Following review, Wehling moved to approve payment of outstanding bills, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Budget Comparison was reviewed and thought to be sound.

DIRECTOR'S REPORT

- February Stats are in line with previous, typically lower.
- An unexpected influx of students recently come in requesting material about STEM careers. We have a limited amount of materials and would have been better prepared had the school notified Jill. A letter will be sent to the school requesting advance notice in the future.

- New ILS transition began on April 14. There were problems at the outset. SWAN is working to alleviate these. Jill mentioned many of the problems. Shirley inquired about patron reaction to the transition. Many complaints & problems concern new online catalog. The site many new steps, and some options that are no longer available. Staff was well-prepared, they receive daily updates concerning updates. Shirley commented that we were as prepared as we could be.
- Jill and Vicki led a discussion concerning a debit or credit card for the Director's use. Board shared thoughts and in the end the issue was resolved. There is to be an accounting by the end of the year.
- The Summer Reading Program plans are underway. Dates: 6-15 to 7-27. There will be programs and prizes to keep the children engaged & happy!
- Upcoming program involve catapult and Trebuchet.
- Magazine Adoption Program is in the works.

CORRESPONDENCE

- Letter from *IDOT/ Division of Aeronautics* notifying the Beecher Community Library District of 2 more Property Tax Exemptions.
- A letter from Randy Schmidt, including a proposal & layout for new landscaping.
- A proposal from PERMA-SEAL for asphalt and repair in parking lot.

COMMITTEE REPORTS

Building/Grounds: Jill and Joe met with the 'Grant' rep from State of Illinois concerning re-imburement for our new HVAC System. Jill is optimistic that we will receive check. Shirley and Joe met with Randy Schmidt concerning the new landscaping. Board considered the plan and will discuss in **Unfinished Business**.

Housekeeping: Kathy shared the good news about the purchase of a new vacuum cleaner. Cleaning volunteer, Wendy Whited generously offered to donate the new vacuum. Everyone is delighted.

Personnel: Gwen reports that we are getting close to annual evaluations of staff. She will be meeting with Jill and Jill will prepare staff reviews. Shirley asked if these can be ready in May so we can discuss payroll in June. Jill's Objectives were read and new ideas were suggested by Shirley.

Schools: Jennifer works with the 4th graders and she is continually pushing for the students to get to the library and get a card! News of Summer Reading Program will appear in the school calendar & Friday folder.

Social: Beverly served pretty Tulip and Windmill cookies, coffee & bottled

water at the 'Netherlands' program. Everyone enjoyed the goodies! The next 'Sunday at the Library' program will also have fun refreshments.

General: Shirley will give report in Unfinished Business.

UNFINISHED BUSINESS

PERMA-SEAL estimate was reviewed from for repair and repaving of the parking lot. We will need to nudge the Community Bank about removing the old ATM. Tearing out that building after the parking lot is finished would be counter-productive. Shirley, Lance and Jill will all be contacting businesses for comparative estimates.

- Shirley reported on the landscaping plans. Board wasn't pleased with the plan or estimate. We also discussed including the islands in the new plan. Shirley will call Randy with our report and concerns. We may try other landscapers.
- Board discussed erecting a new electronic sign. Lance agreed to consult with the Village about permit and specs. Gwen offered that we may be grandfathered-in.

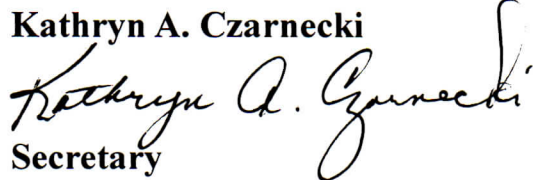
ANNOUNCEMENTS

- **Sunday at the Library, April 26, 2015, 2 p.m.**
- **Next Regular meeting May 19, 2015, 7 p.m.**

Skold moved to adjourn meeting at 8:25 pm, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Kathryn A. Czarnecki



Secretary