

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, June 18, 2024 7:00 PM

The regular meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL

Biery, present **Czarnecki**, present **Kerber**, present **Oppenhuis**, present
Saller, present **Stamper**, present **Wehling**, present.

Jill Grosso & Vicki Squier were also present.

ADDITIONAL AGENDA ITEMS None

SECRETARY'S REPORT

Minutes of the May 21, 2024 were reviewed. Following review, Kerber moved to accept minutes as presented, seconded by Wehling.

Biery, yes **Czarnecki**, yes **Kerber**, yes **Oppenhuis**, yes **Saller**, yes
Stamper, yes, **Wehling**, abstain. Motion passed.

TREASURER'S REPORT

Michelle presented the Treasurer's report & Financial recap. Following review, Czarnecki moved to approve the Treasurers report, seconded by Stamper.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

The Outstanding Bills were reviewed & updated. Following review, Czarnecki moved to approve payment of outstanding bills, including one addition, totalling \$23,466.61, seconded by Kerber.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

The Budget Comparison was reviewed & is sound. It is the last of the Fiscal Year.

DIRECTOR'S REPORT

- Total Checkouts continue to rise, 2,534 for May. Numbers for the **Media On Demand, Hoopla & Physical Items** are all on the rise.

- **Kids Programs: Storytime** did very well, 112 (4 weeks); Duct Tape Wallets, 16; Homemade Sidewalk Chalk, 20; Bubble Guy, 110.
- **Adult/All Ages Programs: The Tiny Art Show** was a great success. 77 patrons of all ages participated. The art is now on display here in the library.
- **Singapore Travelogue**, 13.
- **Summer Reading Program, Adults** 131, **Kids**, 155
- Jill explained that she missed the renewal date for the library's website domain name the board had chosen. As a result, we will still have **beecherlibrary.org** for 10 years, Also, beecherlibrary.com for 10 years @ \$221.70 instead of 1 year @ \$20. She was able to get a refund for .net domain. Jill explained that domain names are heavily regulated, so rules regarding refunds of website domain names are strict.
- A patron who is a talented at sewing quilts offered to donate a Christmas quilt to the library. Board thought it would be a good to accept her offer to be an addition to our annual Holiday décor.
- Jill reported on her Monthly summary.

CORRESPONDENCE

- A letter from **Mr. George Schuitema**, Beecher Planning & Zoning Commission. The Commission is obligated to informing all taxing bodies of a request by a Beecher resident to build a privacy fence. Details & public hearing details included in letter.
- A letter from **Alexi Gianoulis, II. Sec. of State**, awarding the Beecher Public Library a Per Capita Grant for \$10,081.67. Shirley asked Jill to explain what we need to do to fulfill our obligation upon receiving the grant. Jill explained that when she submits the application for the Grant she details how we would use the Grant. This year it would go toward Data Bases.
- A letter to the **First Community Bank & Trust** requesting they stop payment on a lost check to LIMRiCC. A new check was issued.
- A letter to **Mr. Scott Tofari**, Manager at Midland State Bank, thanking him for meeting with our Three Beecher Library Trustees to discuss our investment. We requested that our 2 CD's which matured on June 1, 2024 be combined and renewed for 12 months at the new rate of 4.075%. A second letter asked that former Tustee, Jennifer Bunte's name be removed & Michelle Stamper, Treasurer be added.

COMMITTEE REPORTS

Building/Grounds: Rick reports that our HVAC rep., Eric is no longer working for Four Seasons. Rick asked that the board members put some thought into another HVAC company.

Housekeeping: Cleaning crew is growing in number. We now have 9 volunteers willing to come in & help out.

Landscaping. Michelle commented that it has been very hot for yard work.

Werner's of Crete have done a beautiful job. More in Old Business.

Schools: Sheila has nothing to report, school is on Summer vacation.

Social: Beverly served Iced Tea & Pandan Cakes this evening. The Pandan flavored cakes are a popular dessert in Singapore.

General: Shirley, Michelle & Kathy will need to update their information at Midland Bank as Board signatories at the bank.

- Jill & Kathy reported on Ch. 10, Human Resources, **Manage Diversity at Work.** The chapter stressed the importance of understanding the need for diversity in hiring persons from all walks of life; social status, nationality, etc. Some highlights: Differences Challenge Assumptions, Diverse workplaces are more successful & profitable, Much of the piece focused on how the EEOC enforces fair hiring and discrimination laws.

OLD BUSINESS

Shirley reports that **Werner's** did a wonderful job on our landscaping this year. They removed all the old mulch, laid 16 yards of new mulch, removed all the old; trimmed, edged, removed a hydrangea & blew the lot. The crew worked all day long.

Biery moved that we pay **Werner's** Landscape & Lawn care \$2,610.00 for 16 yds. of mulch, application of Preen (pre-emergence), trimming of deciduous bushes, evergreen bushes, Hydrangea bush, cleanup & labor, seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

John Engstrom has completed the job of power washing the front porch. Biery moved to approve payment of \$1400 to John Engstrom for power washing & painting the front porch, seconded by Saller.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Biery moved to pay John Engstrom his monthly bill, seconded by Kerber.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Biery explained the status & rate of the 2 CD's at Midland Bank. A safety deposit at First Community Bank holds the hard copy & purchaser's agreement, \$25 yr.

Biery moved that we combine our two current Certified Certificates at Midland Bank, which matured on June 1, 2024 at 1.15% and be renewed for 12 months at a new rate of 4.075%. The new total is \$430,361.19, maturing on June 1, 2025, seconded by Oppenhuis.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

NEW BUSINESS

The board discussed Window Replacement. Shirley spoke with the Volek's, who are available to do the job. Shiela volunteered to explore other companies to compare.

Jon Engstrom agreed to paint the front porch.

Jill asked that the Amazon Account be increased from \$750 to \$1,000. She explained the increase in both Children's and Adult activities has brought more people into the library, and that's a good thing. Following discussion, Czarnecki moved that the Amazon Account limit be raised to \$1000.00, seconded by Stamper.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Biery moved that we go into Executive Session at 7:54 pm to discuss personnel, seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Board returned to regular session at 8:50 pm.

Biery moved to increase Dawn Gess' hourly wage to \$26.50, seconded by Saller.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Biery moved to increase Elizabeth McCann's hourly wage to \$18.00, seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Biery moved to increase Michele Palmisano's hourly wage to \$18.00, seconded by Oppenhuis.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Biery moved to increase Sharon Grigas' hourly wage to \$17.00, seconded by Kerber.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Biery moved to increase Jennifer Kaczmarczyk's hourly wage to \$18.00, seconded by Saller.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Biery moved to pay Sonia Vincent \$22.00 per session, seconded by Wehling.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed

Biery moved to pay Vicki Squier, Independent Accounting Services, \$8400.00 yr. seconded by Stamper.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed

Biery moved to pay Marilyn Rossler, Independent Book Processor, \$5.50 per book, seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed

Biery moved to pay John Engstrom, Independent Maintenance Services, \$35 hr. as scheduled, seconded by Stamper.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed

Biery moved to pay Jill Grosso, Library Director, \$53,200 yr. with 4 weeks + 5 extra paid ~~Vacation days~~, seconded by Stamper.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed

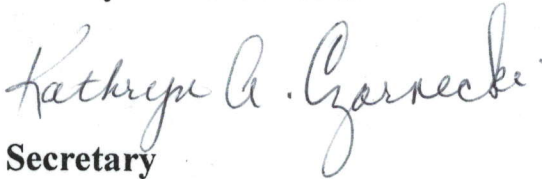
ANNOUNCEMENTS

- **4th of July Celebration- Wed. July 3rd to Friday July 6th**
- **Regular Board Meeting, Tuesday, July 16, 2024 at 7 PM**
- **Library closes early on the 3rd**

Saller moved to adjourn at 9:00 p.m., seconded by Oppenhuis.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Kathryn A. Czarnecki



Secretary