

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, July 16, 2018 7:00 PM - Library**

Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

The June 19, 2018 regular & executive minutes were reviewed. Following review, Skold moved to accept minutes as amended, seconded by Dean. Biery, yes; Bunte, abstain; Czarnecki, yes; Dean, yes ; Saller, abstain; Skold, yes; Wehling, yes. **Motion passed.**

TREASURER'S REPORT

Treasurer's Report & Financial recap were reviewed. The Financial recap Investment earnings were explained by Gwen. Following review, Wehling moved to approve the report as presented, seconded by Skold. Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. **Motion passed.**

Vicki proudly shared that the completed **Annual FY Treasurer's Report** came out 'to the penny'. The board was thankful & expressed their appreciation.

Outstanding Bills were reviewed, additions noted. Total as of today, \$12,919.15.

Czarnecki moved to pay the Outstanding Bills, seconded by Bunte Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. **Motion passed.**

DIRECTOR'S REPORT

- Statistics: June **Checkouts** were down from last year, **Media On Demand** high, **Freegal & Tumblebooks** numbers were good.
- Children's Programs continue to be popular. A total of 58 (adults & children) attended Chris McBrien's Ventriloquist Show. He was Great!
- Sierra, our 'Read To A Dog' star, has passed away from old age. Jill is looking into finding a replacement. She is going to ask Dr. Dan & Karen

Rock if they have a recommendation for a replacement.

- Jill has the **Readiness** list for pre-school children. When a young child is read-to & then becomes a reader early-on, a life habit is formed. Early reading habits are crucial to their educational growth.

- The **Story Times** have begun again. Karen is enthusiastic & she is working out great. She submitted a wish-list of items she'd like to have, & Jill added a few more. Total of items to be purchased, \$216.95.

- Jill purchased a new Promotional table. She also got prices for pencils as giveaways at events. Board thought the green 'Readers Are Leaders' would be a good choice.

- The staff is struggling with the options for continuing education. The board shared ideas & it was decided that we would table the discussion & policy-change decision for August.

CORRESPONDENCE:

Letter from Terry Tappenbeck, IDOT Chief, Land Acquisition Section.

Notice of two more properties were bought by the state & are tax-exempt.

COMMITTEE REPORTS

Building/Grounds: Porch repair & painting to be discussed in New Business.

Housekeeping: Kathy reports all is well.

Personnel: Gwen will share her report in executive session.

Schools: none

Social: none

General: 1. Shirley attended the Chamber of Commerce meeting last evening & learned:

*The revenue from the 4th of July festivities was down about \$20,000. The extremely hot weather & rain were responsible. Next year they're going to move the Fireworks to the Retention Pond.

*Com-Ed will soon be installing new Electric Poles on Rt. 1.

*The LIONS CLUB SUMMER FEST will take place on Aug. 4th.

*Ideas were discussed about how to keep Beecher residents in town to do their shopping.

2. Shirley & Kathy agreed to meet to summarize/tally the results of the Patron Survey.

3. Gwen, Shirley & Jill will meet to prepare the FY 2018-2019 BUDGET.

OLD BUSINESS : none

NEW BUSINESS

The main topic of discussion was the repair of the pillars on the porch. We have been unsuccessful until now in finding anyone interested in doing this repair.

Recently, Jill spoke with a patron who came into the library, who it happens, is a Master Carpenter by trade. She explained the issue of the deteriorating collars on the pillars to him & he was interested. His name is Robert Knox, and he said he'd be happy to access the situation. After they talked, he agreed to submit a proposal for the job. When the proposal arrived, Shirley & Lance met with Mr. Knox outside to survey the project. Having done his research, it was Robert's opinion & recommendation that the collars be made of Fiberglass, not wood. The total cost of his proposal is \$12,450. This will include purchasing & replacing all collars on porch columns (4 whole, 6 half) ; painting the porch, pillars, shutters, trim, cupola, labor etc..... (See actual details on proposal).

Board will need to see & verify 3 references, obtain copies of Insurance & Bond papers and Certification of both Mr. Knox and the Painter he will hire. Mr. Knox will need ½ the money as down-payment before he begins.

Dean moved to accept the proposal of Robert Knox for the repair & work on the porch & building for \$12,450, seconded by Czarnecki.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes ; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.

Wendy Whited has volunteered to donate the cost of a new carpet for the office. The office has the most traffic & takes the most abuse here in the library.

Czarnecki moved to go into Executive session at 8:06 p.m., seconded by Wehling.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes ; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.

Board returned to regular session at 8:48 p.m.

Biery moved to pay Marilyn Rossler \$4.20 per book, seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes;

Wehling, yes. Motion passed.

Biery moved to increase Jill Grosso's annual salary to \$47,000.00, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

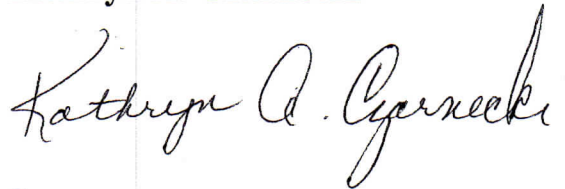
ANNOUNCEMENTS

- Regular Board Meeting, August 21, 2018, 7 p.m.

Czarnecki moved to adjourn at 8:52 p.m. seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned below the printed name.

Secretary