

**BEECHER COMMUNITY LIBRARY**  
**Monthly Board Meeting**  
**Tuesday, September 15, 2020 7:00 PM**

The meeting began with the Pledge of Allegiance.

**TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Saller, absent; Skold, present; Stamper, present; Wehling, present.**

Jill Grosso and Vicki Squier were also present.

First on the agenda was a presentation by Mr. Chuck Donati from DMC Security Services. Ltd. DMC has been our security provider since the library opened.

Mr. Donati had recently visited the library to inspect our new Meeting Room and prepare a proposal, and layout a plan that will most suit our needs. His presentation was very thorough, offering several options for our consideration. He also met with the Fire Inspector here, to insure that we are up to code going forward, as it pertains to Safety & Security.

When all our questions were answered & options discussed, the board thanked him & assured him we will get back to him as soon as possible with a decision. The estimated cost will be approximately \$11,000. Installation would take 1 week & require two technicians.

**SECRETARY'S REPORT**

Minutes from the Regular Meeting of August 18, 2020 were reviewed. Following review, Bunte moved to accept minutes as presented, seconded by Stamper.

**Biery, yes; Bunte yes,; Czarnecki, yes; Saller, ; Skold, yes; Stamper, yes ; Wehling, yes. Motion passed.**

**TREASURER'S REPORT**

Jennifer presented the Treasurer's report & Financial recap. Following review, Skold moved to approve the reports, seconded by Wehling .

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, ; Skold, yes; Stamper, yes ; Wehling, yes . Motion passed.**

Outstanding bills for August were reviewed, additions noted. Total Outstanding bills for August, \$17,282.44, pending additions.

Following review, Czarnecki moved to approve payment of outstanding bills with additions & any that arrive before month's end, seconded by Biery .

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, ; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.**

The Budget Comparison was reviewed and found to be sound.

## **DIRECTOR'S REPORT**

- Stats: August checkouts, 973; Building Appointments, 134; Media on Demand; 435.
- April 2021 Trustee Election: Joe Skold & Beverly Wehling are up for re-election.

Election packets will be available September 22<sup>nd</sup>.

Joe informed the board that he will not seek re-election.

- The library will begin checking out the Chicago Tribune & the Wall Street Journal.
- Jill explained the Payroll Tax Holiday, and it was widely agreed it was not a good idea.
- Board agreed with Jill that it is too early to allow tutors & patrons to come in & work at tables.
- The library will be expanding hours to 6 hrs. a day, but will not yet be opening on Saturdays. Dawn will be having surgery in late October, so Jill will be adjusting staff hours to compensate. If we run short of staff we will close for a day or two.
- The contract with our Electrical supplier is due to expire. Rates have been very high with them, so we will be going back to Com-Ed.

Biery moved to not participate in the Payroll Tax Holiday, seconded by Czarnecki.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller,; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.**

Biery moved that we not yet allow tutors or patrons to come into the library to work at tables, seconded by Skold.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller,; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.**

**CORRESPONDENCE: None**

## **COMMITTEE REPORTS:**

**Building/Grounds:** No problems at this time.

**Housekeeping:** Kathy reports the building is being cleaned by staff on a regular basis.

**Landscaping:** Michelle reports the new tree and plants etc. are thriving.

**Schools:** Jennifer reports the school has a shortened day (8-11:40) & all is well.

**General:** Shirley reports the alarm went off at 8 p.m. on Sunday. Police were called as will be policy going forward. Nothing was amiss.

- Shirley suggested we send Children's books to help out the Native American schools in Montana. The tribe is impoverished and they have very few books.
- There will be a Special Meeting/Workshop on Thurs., Sept. 17 to look-over fabrics for the window treatments, possibly choose a style & also discuss buying a wall clock.
- Shirley shared that the Village will be holding a TIF meeting soon.

Skold moved that we send books to the Native American school in Montana and that the library picks up the cost of postage.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller,; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.**

### **OLD BUSINESS**

- No decision on the Alarm System. Jill will have a proposal for the October 20<sup>th</sup> meeting.
- Shirley gave an update on the Meeting Room. The shutters are on order and the room is filling up nicely. Soon we will be able to close the books on the project.

### **NEW BUSINESS**

The Levy Ordinance was discussed. We again asked for a 1.5% increase, so there is no need for a Public Hearing or Public Notice. The decision was tabled for the October meeting.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller,; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.**

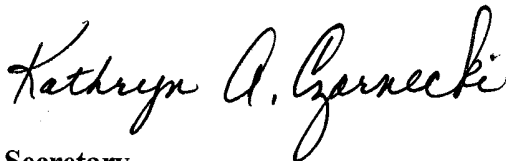
### **ANNOUNCEMENTS**

**- Regular Board Meeting, October 20, 2020, 7 p.m.**

Skold moved to adjourn meeting at 8:05 p.m., seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, ; Skold, yes ; Stamper, yes ; Wehling, yes. Motion passed.**

**Kathryn A. Czarnecki**



**Secretary**