

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, September 17, 2019 7:00 PM - Library

Meeting began with the Pledge of Allegiance, followed by roll call.

TRUSTEE ROLL CALL: Biery, present; Bunte, absent; Czarnecki, present; Saller, present; Skold, present; Stamper, present; Wehling, present.

Jill Grosso was also present.

SECRETARY'S REPORT

The August 20, 2019 regular & executive minutes were reviewed. Following review, Skold moved to accept both minutes as presented, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

TREASURER'S REPORT

Following review of the Treasurer's report, Czarnecki moved to approve the report as presented, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

Outstanding bills were reviewed, new additions will be added to the current total of \$17,020.39. Czarnecki moved to approve outstanding bills, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

The Budget Comparison was reviewed and found to be sound.

DIRECTOR'S REPORT:

- Stats: **Freegal** was up in August, other stats were down for the month.
- Program update: A Fall-themed Pinterest party in early October; Michael Powers & Doug Short will each host Travelogues...soon to be scheduled.
- Jill & staff will continue to monitor patron requests for longer checkouts & automatic renewals.
- Our new Page, Phil, is doing very well. He is now being trained for both shelving & circ. desk training. Jill expects to return to our regular schedule in October.
- Our digital voice recorder broke, Jill will be purchasing a new Olympus recorder for \$32.97.
- Although there was no change in last year's rate, Health Insurance rates for Jill are up this year. Health, up \$38/mo. - Dental up \$2.06/mo.
- Jill will be on vacation Oct. 14-18.

COMMITTEE REPORTS:

- Building/Grounds:** - Jim Arnold has been trying to work in tree trimming.
- Fred changed light bulbs and noticed filters are dirty. L&H's contract will be looked

over to see if they're keeping their part of the agreement.

Housekeeping: Kathy reports all is well.

Landscaping: Michelle reports she is waiting a bit longer to do dead-heading etc.

Schools: Jennifer reports 'all is well' with the schools..

Social: No news at this time.

General: No.

OLD BUSINESS:

Shirley gave an update on the addition. Work will begin soon on the roofing, then window installation & finally the breakthrough.

- Shirley found wall sconces & will see if Volek can get a better price.

- There is also work to be done on the parking lot in the rear of the building. Fritz Cartage & Asphalt of South Holland was recommended by Volek. Following discussion, Saller moved to accept bid for \$16,808.40 from Fritz Cartage & Asphalt, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

NEW BUSINESS:

Billing for Lost/Damaged Materials policy was discussed. Biery moved to adopt the policy to include the second paragraph, seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

- We are seeking a new Snow Removal server, due to retirement. Lance agreed to take a copy of the current Snow Removal Contract and spread the word.

- Shirley gave an update detailing her year-long work on the Sesquicentennial Book. She also showed the board the mock-up of the book's cover and back. Unlike the 1995 *Quas* book she authored, the photos will be in color this time. The front cover will be a photo of the Depot, the back will be of the Caboose.

In honor of the 150 year Anniversary of Beecher, she would like the Library or the Library Foundation to sponsor an Ad page.

Jill shared estimates for the STORY TIME/KIDS ACTIVITY FURNITURE PURCHASES. She will also purchase the Graco Changing Table for \$109.99.

ANNOUNCEMENTS

- **Regular Board Meeting, October 15, 2019, 7 p.m.**

Skold moved to adjourn regular meeting at 8:10 p.m., seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

Kathryn A. Czarnecki

Kathryn A. Czarnecki
Secretary