

**BEECHER COMMUNITY LIBRARY BOARD MEETING  
TUESDAY, OCTOBER 16, 2012 7:00 PM-LIBRARY**

Meeting began with the Pledge of Allegiance.

**TRUSTEE ROLL CALL:** Biery, absent; Bunte, absent; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present.

Vice-President Joseph Skold presided over the meeting in president Biery's absence.

Also present: Jill Grosso & Vicki Squier.

**SECRETARY'S REPORT:**

Board reviewed the regular minutes of September 18, 2012.

Following review and discussion, Wehling moved to approve minutes as corrected, seconded by Bunte.

**Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

**TREASURER'S REPORT:**

Gwen presented her Treasurer's report. We are fiscally sound, and had only \$15,297.08 in expenses in September. To date, we have earned \$4,472.02 in interest from *Primevest*. Two CD's will be maturing in December and February respectively. Board was asked to consider re-investment options. Vicki explained the \$.04 encoding error on the report. It was attributed to a check payment to Com Ed.

Czarnecki moved to approve Treasurer's report as presented, seconded by Skold.

**Czarnecki, yes; Dean, yes; Saller yes; Skold, yes; Wehling, yes. Motion passed.**

Board reviewed the Outstanding bills.

Vicki noted recent additions; new total for the month, \$16,003.95.

Wehling moved to pay outstanding bills, seconded by Saller. **Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes, Wehling, yes. Motion passed.**

Board reviewed the Budget Comparison. Jill noted that we are through the

first quarter, and remain in good financial shape.

### **DIRECTOR'S REPORT**

- STATS are down a bit since last month. This is typical for this time of year.. E-reader numbers are also down a bit.
- SWAN is supposed to get RFP's (Request For Proposal)for delivery Service.
- Jill hopes to have 'Author' programs in the future. There are e few local authors who may be interested in appearing.
- The upstairs is filling up quickly with books.
- The library received a weather radio from Will County.
- Jill announced she will be attending Cataloging Training at the end of the month.
- Jill showed the board a "multiple information" green flyer she created for new patrons & Beecher residents in general. Board discussed mailing them out & passing them out at our December Open House. Discussion led to interest in an electronic announcement sign. Jill agreed to pursue costs, estimates, and a possible presentation to the board. Gwen suggested contacting the Foundation about financing.
- Jill is still working on a program for the Fall.
- Staff is good with the absence of Marilyn Rossler as a volunteer; no repercussions.
- Jill reminded board about completing the *OPEN MEETINGS ACT TRAINING* online.

Finally, Jill explained how a book was lost, but later found, at Beecher Manor. They had paid for the book, but due to extraordinary circumstances, she felt we should reimburse the Manor.

Czarnecki moved that we reimburse Beecher Manor for the \$25 they paid before book was returned. Motion was seconded by Dean.

**Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

### **CORRESPONDENCE:**

A letter was sent to Mr. Robert Barber, Village Administrator, for his help and advice concerning choosing an energy supplier.

## **COMMITTEE REPORTS**

Building/Grounds: Lance will check the timers once again; Beverly reports they are still a bit off. Lance was assured by Alan, our electrician, that new timers are not a good idea. Jill offered to learn how to readjust the timers. Lance agreed to come in during the week and show Jill how they work. Joe drives through the library property on a regular basis, checking for anything untoward.

Housekeeping: Kathy reports all is well with cleaning crew. Beverly noted the leaves on porch are never-ending.

Personnel: Gwen had nothing at this time.

Schools: Jennifer is absent.

Social: Beverly reports volunteers are making good progress with the 'Christmas House Walk'.

General: No news.

**AUDIENCE PARTICIPATION: None.**

## **UNFINISHED BUSINESS:**

Joe explained how the board agreed by telephone vote (5 trustees on Monday, September 25, 2012) to sign a contract with AEP as our energy supplier. He asked that we move to formally approve the decision.

Czarnecki moved that the Beecher Public Library District sign a contract with AEP, an energy supplier, for 24 months at .05296 Kwh, seconded by Wehling.

**Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

A telephone vote was taken on Wednesday, October 3 2012 (6 trustees) to sign a contract with AT&T for 24 months.

Wehling moved, seconded by Saller, that the the Beecher Public Library District sign a contract with AT&T for 24 months to provide:

Plan A--Service for 946-9090 at \$34/mo.

Plan B--Service for 946-2896 at \$29/mo.

Long Distance Charge-\$15/mo. For 250 minutes on either line.

**Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

Jill noted that AT&T was charging us taxes and for a phantom phone line. They agreed to give us a credit for the next 6 months and adjust our status. Jill is also checking all our vendors for any other errors concerning tax.

#### **NEW BUSINESS**

Gwen explained details of the Levy Ordinance for Fiscal Year 2012-2013. Board members read their copy of a letter from president Biery with details, her personal opinion, and reasons for her choice. The board discussed the 2 options, pros and cons.

Dean moved, seconded by Wehling, that we adopt **ORDINANCE #56, ORDINANCE LEVYING AND ASSESSING TAXES OF BEECHER PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2012 AND ENDING JUNE 30, 2013**, that calls for a levy of \$275,000.

**Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

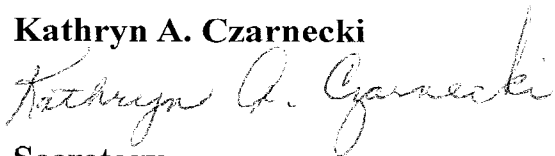
Gwen noted that we levied for less than last year.

#### **ANNOUNCEMENTS**

- **November 20, 2012 Monthly Board meeting, 7 pm.**
- **Christmas House Walk, Sunday, December 2, 2012**

Czarnecki moved to adjourn meeting at 7:50 PM , seconded by Saller.  
**Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

**Kathryn A. Czarnecki**



**Secretary**