

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, November 16, 2021 7:00 PM

The meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present Bunte, absent Czarnecki, present, Kerber, present Saller, present, Stamper, present Wehling, present. Jill Grosso and Vicki Squier were also present.

Additional Agenda Items: None

SECRETARY'S REPORT

Regular & Executive session minutes from the October 19, 2021 meeting were reviewed. Following review, Kerber moved to accept minutes as presented, seconded by Stamper.

Biery, yes Bunte, Czarnecki, yes, Kerber, yes, Saller, yes, Stamper, yes, Wehling, yes. Motion passed.

TREASURER'S REPORT

Biery presented the Treasurer's report & Financial recap. Following board review, Czarnecki moved to approve both reports, seconded by Wehling .

Biery, yes Bunte, Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes, Wehling, yes. Motion passed.

The Outstanding Bills were reviewed. Following review and noting additions, Saller moved to approve payment of Outstanding bills, totaling \$19,909.98, plus any late additions, seconded by Stamper.

Biery, yes Bunte, Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes, Wehling, yes. Motion passed.

The Budget Comparison was reviewed and found to be very sound.

DIRECTOR'S REPORT

- Statistics for October were steady. **Media On Demand** did well. The Meeting Rooms are being used regularly.
 - Programs numbers are not picking up as we hoped.
- So far, 24 people have signed-up for the Dec.11th Covid Vaccine Clinic
- SWAN is going to update and install a new network/server to the system. Cost to the library, \$721.58, to be billed later.
 - The Outdoor sign will no longer supply free data. as per our agreement.
-

Board discussed the 3 options and chose the 12 mo. Plan for \$200.

- Jill requested having Dec. 20, 21 & 22 off.

CORRESPONDENCE

Letter from Mr. Raul Rodrigues agreeing to last years' terms for Snow Removal contract.

- Letter of resignation from Ms. Payton Leoni.

- Letter with check for \$316.80 to Mr. Jake Andringa, Controller at Dutch American Foods. The check is reimbursement for taxes they paid in 2020 to the Beecher Public Library District. We are in the 9th year of the 10 year agreement.

COMMITTEE REPORTS

Building/Grounds: Rick reports L&H was here to fix the leakage issues. This is an ongoing process as they are very busy & the situation needs major corrections.

Rick spoke with DMC concerning the Alarm going off. They explained the control needed to be re-set on their end.

Housekeeping: Kathy reports all is good with the cleaning crew.

Landscaping: Michelle trimmed the Hostas and Lillies.

Schools: none.

Social: Beverly has no news.

General: Shirley reports that Fred will be installing a coat rack in the office with Rick's help.

AUDIENCE PARTICIPATION: None

OLD BUSINESS: None

NEW BUSINESS

The ANNUAL FINANCIAL REPORT for the FY 2020-2021 was reviewed and discussed. Czarnecki moved to accept the report, seconded by Stamper.

Biery yes Bunte- Czarnecki yes, Kerber yes, Saller yes, Stamper yes, Wehling yes. Motion passed.

Jill gave an overview of the 9th Chapter required by the Per-Capita Grant. Board is in accordance.

Shirley gave a summary of the library's Financial Investment status. The

total balance in the Capital Reserve Funds include the Building Fund balance, \$187,420.85 & Cetera Investments, \$197,410.12 total \$384,830.97. The board discussed options and in the end, Stamper moved to invest \$300,000 in a CD at First Community Bank & Trust, 1 yr. @ .31%, seconded by Wehling.

Biery, yes Bunte - Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes Wehling, yes. Motion passed.

Shirley suggested the December Board Meeting be moved to the 14th, everyone agreed.

Concerning this early meeting date, Shirley moved to pay any possible bills that come in after Dec. 14th, seconded by Kerber.

Biery, yes Bunte - Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes Wehling, yes. Motion passed.

A formal vote was held to hire Michelle Palmissano & Karen Rock.

Biery moved to hire Michelle Palmisano as library Page, to work 7-10 hours per week @ \$11/hr., seconded by Saller.

Biery, yes Bunte - Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes Wehling, yes. Motion passed.

Biery moved to hire Karen Rock a Storytime Coordinator to work 21 hrs. per week @ \$12/hr., seconded by Czarnecki.

Biery, yes Bunte - Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes Wehling, yes. Motion passed.

Saller moved to go into executive session to discuss personnel at 8:09 p.m., seconded by Czarnecki.

Biery, yes Bunte - Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes Wehling, yes. Motion passed.

Board returned to regular session at 8:40 p.m.

Biery moved to offer Michelle Palmisano a contract as Page to work 10-12 hours per week or more if needed @ \$11/hr. to start, \$12/hr. beginning 1-1-22 seconded by Czarnecki.

Biery, yes Bunte - Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes Wehling, yes. Motion passed.

Biery moved to offer Karen Rock a contract as Storytime Coordinator to work 21 hrs. a week @ \$12/hr. beginning Nov. 2021, seconded by Saller. **Biery, yes Bunte - Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes Wehling, yes.** Motion passed.

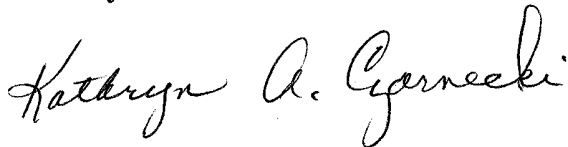
ANNOUNCEMENTS

Regular Board Meeting, December 14, 2021 at 7 p.m.

Saller moved to adjourn at 8: 52 p.m., seconded by Stamper.

Biery, yes Bunte - Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes Wehling, yes. Motion passed.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned below the printed name.

Secretary