

**BEECHER COMMUNITY LIBRARY BOARD MEETING  
TUESDAY, NOVEMBER 20, 2012 7:00 PM-LIBRARY**

Meeting began with the Pledge of Allegiance.

**TRUSTEE ROLL CALL:** Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, absent; Skold, present; Wehling, present.

Also present: Jill Grosso & Vicki Squier.

**SECRETARY'S REPORT:**

Board reviewed the regular minutes of October 16, 2012.

Following review and discussion, Skold moved to approve minutes as corrected, seconded by Dean.

**Biery, abstain; Bunte, abstain; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.**

**TREASURER'S REPORT:**

Gwen presented her Treasurer's report. Board reviewed the report. Gwen noted that we must make a decision regarding the 2 CD's at the December meeting. Gwen covered the highlights of the Financial recap. A lengthy discussion followed concerning future investments. Where to invest, varied interest rates, and how much to re-invest were the topics. Czarnecki moved to approve the treasurer's report as presented, seconded by Wehling.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller; Skold, yes; Wehling, yes. Motion passed.**

Board reviewed the Outstanding bills.

Vicki made note of recent additions. Jill explained SWAN fees. New total for the month, \$19,945.39.

Wehling moved to pay outstanding bills, seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.**

Board reviewed the Budget Comparison. All indications are that we remain in good financial shape.

**DIRECTOR'S REPORT**

- STATS are at about 6,000. E-reader numbers are also down. Shirley had

questions for Jill concerning monthly comparisons. Joe suggested a different format with easier understanding.

Board discussed the E-books. In regards to whether or not the E-readers have a future, Jennifer announced that the schools are moving toward a 'Textbooks on Tablet' format. This would eventually do away with hard copy.

- RAILS has a new director. He is the former Library Director at Oak Park P.L. They are in good shape.

Orland Park is leaving SWAN.

- Jill set the public computers to go off 5 minutes before closing.

- The Museum pass program is seeking a corporate sponsor. Our patrons overwhelmingly chose to use the pass for BROOKFIELD ZOO (45 of 51).

- Jill requested permission to purchase a Scanner for \$100.

- Newsletter was the next topic. Shirley offered her opinion of ways in which the format can be improved, and made more appealing..

- Jill had estimates for a new 'Outdoor Electronic sign'. She presented estimates for single and double sided signs sizes. Board decided to discuss this at a later date. The Foundation may be asked to contribute.

Shirley spoke of postponing a decision on the sign until after remodeling plans are complete. Mike Stanula will be here in January to discuss future plans. Shirley asked that the board return with their wish-list for the library re-do. A formal survey of residents could be in the offing.

- Mr. Bedeker, local author, will be here on March 7<sup>th</sup> at 7 pm.

- Jill requested vacation from Dec.10 through the 14<sup>th</sup>.

## **CORRESPONDENCE:**

None.

## **COMMITTEE REPORTS**

Building/Grounds: Joe put up our new flag. Fred suggested installing one timer for the outdoor lights.

Housekeeping: Kathy reports the windows have all been washed,; all else good.

Personnel: Gwen had nothing at this time.

Schools: Jennifer has no news.

Social: Beverly reports preparations are moving along smoothly for the 'Christmas House Walk'. Meeting tomorrow at 10 a.m. to finalize plans.

General: Shirley asked Jill to be the Election official & accept petitions Dec.17-24. She accepted. The carriage lamps had new, energy efficient bulbs installed by Fred. The light are rather difficult to get into.

**AUDIENCE PARTICIPATION: None.**

**UNFINISHED BUSINESS: None.**

**NEW BUSINESS:**

The bids for snow removal were discussed.

Skold moved to accept the HAMEISTER COMPANY Inc. contract. With an addendum to be attached, stating that the entire Parking lot needn't be cleared when the library is closed, just the drop box lane and access to the ATM.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.**

The **Billing for Lost/Damaged Materials Policy, Amendment** was explained by Jill. Billing lost books and magazines were the issue. Board offered opinions, much discussion ensued.

Czarnecki moved to amend the **Billing for Lost/Damaged Materials Policy** as amended, seconded by Wehling.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.**

Czarnecki moved to allow Jill to purchase a scanner, seconded by Skold.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.**

**ANNOUNCEMENTS**

- **November 20, 2012 Monthly Board meeting, 7 pm.**

- **Christmas House Walk, Sunday, December 2, 2012**

Czarnecki moved to adjourn meeting at 9:00 PM , seconded by Skold.

**Biery,yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.**

**Kathryn A. Czarnecki**

*Kathryn A. Czarnecki*  
Secretary