

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, December 15, 2020 7:00 PM

The meeting was held remotely via Conference call.

TRUSTEE ROLL CALL: Biery, present Bunte, present Czarnecki, present Saller, absent Stamper, present Wehling, present.

Jill Grosso was also in attendance.

SECRETARY'S REPORT

Minutes from the November 17, 2020 meeting were reviewed. Following review, Bunte moved to accept minutes as amended, seconded by Wehling.

Biery, yes Bunte yes, Czarnecki, yes Saller, Stamper, yes, Wehling, yes.

Motion passed.

TREASURER'S REPORT

Jennifer presented the Treasurer's report & Financial recap. Following review, Wehling moved to approve the reports, seconded by Czarnecki

Biery, yes, Bunte, yes, Czarnecki, yes, Saller, Stamper, yes, Wehling, yes.

Motion passed.

The December Outstanding Bills report was tabled, due to review. A revised Outstanding Bills report was presented and approved by Biery, Bunte, Czarnecki and Wehling on December 17, 2020. It totaled \$13,462.06.

The Budget Comparison was reviewed and found to be sound.

DIRECTOR'S REPORT

- November checkouts, 732 , including curbside service. Building appointments,67. Media on Demand; 339. Tumblebooks, low, at 3.
- There have been unavoidable issues with the staff as of late. Celia had to quarantine from Nov. 23- Dec. 4 due to close contact with a positive case of Covid 19. Dawn was on leave from Oct. 20 - Dec.4 due to shoulder surgery. Sharon & Phil filled in every day for 2 weeks, without hesitation.
- Jill completed the necessary forms for reimbursement for final purchases that were eligible under the CARES Act .
- Jill was going to take a vacation from Dec. 7th-11th, but was only able to take one day. New vacation days, Jan. 4-7, 2021.

CORRESPONDENCE:

- A letter from Mr. Curtis Yarlott, Exec. Dir. of the St. Labre Indian School, thanking the library for our donation of books.
- A copy of an email from Shirley to the board, with an explanation of her conversation

with Atty. Ken Fricker regarding filling the board vacancy. The pros & cons of this issue will be discussed in New Business.

COMMITTEE REPORTS:

Building/Grounds: A thank-you to Lance for arranging for Outsen Electric to come & solve the issues with the parking-lot lights.

Housekeeping: Kathy reports the library is being cleaned by staff & cleaning supplies are purchased when needed.

Landscaping: Michelle reports the outdoors are looking good now, all cleaned up.

Schools: Jennifer reports that the school children are all learning from home. Teachers and Aides are in school. January 11 is the target date for returning to school.

Social: Beverly has nothing to report.

General: Shirley met with Rick Volek for the last time at the library. She gave him a copy of the **Vedette** with the photo of the new addition on the front page and a signed copy of her **Beecher Sesquicentennial Book**. Rick was very appreciative of her gestures on behalf of the entire board & staff.

Shirley also met with Richard Kerber, who will be on the ballot for the Library Board on April 6, 2020, to fill Joe Skold's vacancy. He has submitted all the necessary paperwork for the Election Authorities.

OLD BUSINESS

Kyle of DMC Security Services, Inc. has measured all the rooms. He needs final approval from the Fire Dept. and the Village to complete work.

NEW BUSINESS

Shirley reports that **Hansen's** have installed the majority of window treatments, but ran short of rings. They will be back to finish the job as soon as the new rings arrive.

- Jill gave a short presentation explaining the ANNUAL TREASURER'S REPORT. Following a discussion, Jill explained that the final report, if approved, will be given to our Accountant who will then submit it to Susana Mendoza, Comptroller, State of Illinois.

Biery moved to approve the **Annual Treasurer's Report**, ending June 30, 2020, seconded by Stamper.

Biery, yes, Bunte, yes, Czarnecki, yes, Saller, Stamper, yes, Wehling, yes.

Motion passed.

The timing on filling the board vacancy was discussed. Shirley referred to her handout which summarized her telephone conversation with Attorney Ken Fricker. The handout sheet also Shirley's recommendation to wait until after the election, in her 5 point opinion statement.

Following a discussion, Biery moved to wait until after the election to install Richard Kerber, seconded by Stamper.

Biery, yes, Bunte, yes, Czarnecki, yes, Saller, Stamper, yes, Wehling, yes.

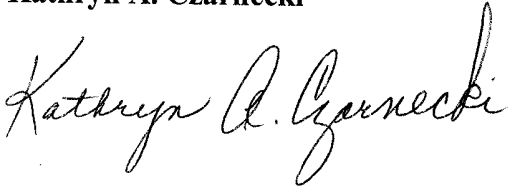
Motion passed.

ANNOUNCEMENTS

- Regular Board Meeting, January 19, 2021, 7 p.m.

Wehling moved to adjourn meeting at 7:35 p.m., seconded by Czarnecki.
Biery, yes Bunte, yes Czarnecki, yes Saller, Stamper, yes Wehling, yes.
Motion passed.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned below the printed name.

Secretary