

**BEECHER COMMUNITY LIBRARY BOARD MEETING  
TUESDAY, DECEMBER 18, 2012 7:00 PM-LIBRARY**

Meeting began with the Pledge of Allegiance.

**TRUSTEE ROLL CALL:** Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, absent.

Also present: Jill Grosso & Vicki Squier.

**SECRETARY'S REPORT:**

Board reviewed the regular minutes of November 20, 2012.

Following review and discussion, Skold moved to approve minutes as corrected, seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling. Motion passed.**

**TREASURER'S REPORT:**

Gwen presented her Treasurer's report. Board reviewed the report.

Czarnecki moved to approve the treasurer's report as presented, seconded by Skold.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling. Motion passed.**

Board reviewed the Outstanding bills.

Vicki noted additions and corrections. New total for the month, \$14,477.62 is far below last month's total of \$19,945.39. Shirley noted that the expenses for the Christmas Walk totaled \$1700. This figure came in below the allotted \$2,000.

Dean moved to pay outstanding bills, seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling. Motion passed.**

Board reviewed the Budget Comparison. Gwen noted that 71.9% of the Budget remains to be spent, halfway through the fiscal year.

**DIRECTOR'S REPORT**

- STATS remain around 6,000. E-reader numbers are up to 80 for November.
- RAILS is doing very well under the guidance of their new Director.

They have received all of FY 2012 funding, & partial for 2013. Their first order of business is attempting to streamline delivery across the system.

#### SWAN News:

Fees have gone up a couple hundred dollars. FY 2014, \$11,692. They are using a new fee calculator.

The process of updating the Circulation policy is in the works. It may take a year or two to complete.

ATLAS started hosting quarterly meetings at member libraries.

Finally, SWAN formed a committee to search for a new ILS (circulation program). Their first order of business, develop a new member survey.

- Knitting program continues in the new year.

- Mr. Bedeker, local author, will be here on April 9<sup>th</sup> at 7 pm.

#### **CORRESPONDENCE:**

Letter was sent to Michael Hameister with signed contract & addenda for snow plowing. Shirley also spoke with him by phone. Larry Sanders was also notified by phone of the board's decision.

#### **COMMITTEE REPORTS**

Building/Grounds: Fred's suggestion of installing one simple timer for the outdoor lights has worked-out very well. .

Housekeeping: Kathy reports the library is none the worse for wear following the Christmas Walk. She also asked Lance for a new supply of gloves.

Personnel: Gwen had nothing at this time.

Schools: Jennifer has no news.

Social: No news.

General: Shirley reported on the success of the Christmas Walk.

Approximately 180 people visited the library. Many had never been in our library, all were very impressed! Surprisingly, we ran out of *Cookie Gift Bags*. (150 were thought to be sufficient.) Best of all, we came in under budget.

#### **AUDIENCE PARTICIPATION: None.**

#### **UNFINISHED BUSINESS:**

Greg Ohlendorf, of First Community Bank, called and offered to increase the monthly rent to \$125 to offset the cost of plowing.

### **NEW BUSINESS:**

Gwen presented results of her research of interest rates. The board will decide tonight where to invest the \$60,000+ interest currently in a CD at First National Bank of Grant Park. Rates are as low as 0.1% for a 6 mo. CD, and as high as 0.6% for 12 mo.

The board discussed options.

After reviewing the *Primevest* figures, the board made a decision.

A motion was made by Skold, seconded by Saller to cash-in the CD and move the \$60,000 + interest into the *Primevest* Investment portfolio.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, abstain; Saller, yes; Skold, yes; Wehling. Motion passed.**

Vicki made a request concerning the annual Income Tax filing. She has done her research, and would like to make a software purchase. The professional program is *TAX MATE*. Having the program will allow her to file the library's taxes from home, be professional in appearance, & make do away with 'white out'. It will also save time and be more efficient. The cost for the program is \$95.

Saller moved to give Vicki permission to purchase the *TAX MATE* , seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling,. Motion passed.**

### **ANNOUNCEMENTS**

**- January 15, 2013 Monthly Board meeting, 7 pm.**

Mike Stanula will be here to discuss future remodeling. He will speak first. Shirley heard ideas from some board members, & also spoke with Carol about her ideas for change. Carol has been here for 10 years and has a good sense for what will be needed.

Vicki suggested we send flowers to Beverly at the hospital. Kathy agreed to take over as Social Chairman in Beverly's absence. Flowers will be sent.

Skold moved to adjourn meeting at 8:06 PM , seconded by Dean.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling. Motion passed.**

**Kathryn A. Czarnecki**

*Kathryn A. Czarnecki*  
**Secretary**