## **Audience Participation Policy**

The Beecher Public Library Board of Trustees welcomes and encourages residents of the Library District to attend and express an opinion.

The Library Board meetings are held on the third Tuesday of each month in the Beecher Community Library at 7 p.m. If a meeting is rescheduled, and advance notice is posted 48 hours in advance in compliance with the Illinois Open Meetings Act.

The agenda for each meeting provides an opportunity for the public to address the Library Board of trustees on library-related matters of concern or interest.

Comments to the Board should be addressed to the Board and should be limited to fifteen minutes. If a group of two or more individuals wish to speak, they must divide the 15-minute segment by the number of persons who wish to speak. The group as a whole will receive up to 15 minutes to speak. All individuals are asked to state their name before speaking.

Do not expect the board to respond at this meeting to questions or requests for information or action. The Board will note your request and respond at a later appropriate time after board members have an opportunity to consider the request.

Comments concerning specific personnel are prohibited, as personnel matters are an exception to the Open Meetings Act. Comments regarding specific personnel should be directed to the library director, or, if comments concern the library director, the board personnel chair.

Violators of this policy may be asked to leave the Library.

Adopted August 2002 Updated March 17, 2009 Updated January 2014 Updated October 2015 Updated January 2018