

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, December 17, 2019 7:00 PM - Library

Meeting began with the Pledge of Allegiance, followed by roll call.

TRUSTEE ROLL CALL: Biery, present; Bunte, absent; Czarnecki, present; Saller, present; Skold, present; Stamper, present; Wehling, present.

Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

November 19, 2019 minutes were reviewed. Following review & correction Skold moved to accept minutes as presented, seconded by Wehling.

Biery, yes; Bunte A.; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. **Motion passed.**

TREASURER'S REPORT

Shirley summarized the Treasurer's report, pointing out that Jill keeps the Building Fund Account current. Following review, Biery moved to approve the Treasurer's report as presented, seconded by Skold.

Biery, yes; Bunte, A; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. **Motion passed.**

Financial recap was reviewed and found to be sound..

Outstanding bills were reviewed. Vicki noted one addition; new total, \$15,181.08. Czarnecki moved to approve outstanding bills with additions, seconded by Biery.

Biery, yes; Bunte, A; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. **Motion passed.**

The Budget Comparison was reviewed & found to be satisfactory .

DIRECTOR'S REPORT

- Stats: November checkouts were up, others stats down.

- Program update: **CD Spinners**, 4 attended; **Make A Present for your parent**, 9.

- Jill is thankful for the new snow shovel. Snow was plowed after yesterday's snow.

- Jill declared success repairing computer #2.

- ALL-RIGHT SIGNS called to inform us that Verizon is kicking devices like our outdoor sign off their 3G network and forcing us into 5G. We have no choice but to replace the modem which will cost \$825.

- The board discussed the need for the ONE WAY DO NOT ENTER sign for the flow of traffic moving around the building to access the Book Drop.

Saller moved to place the order for the ONE WAY DO NOT ENTER sign, seconded by Wehling.

Biery, yes; Bunte, A; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. **Motion passed.**

- Vicki posed a question concerning the need for herself and Marilyn Rossler to file a 1099 with the IRS for their Misc. service. Following discussion, Biery moved to give Vicki permission to initiate an investigation with the IRS, seconded by Skold.

Biery, yes; Bunte, A; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

- Jill spoke with Colleen at the Beecher Fire Dept. about CPR classes. The department offers a simpler course which might allow the entire staff to take together in one session. Jill will check on the cost & report back in January.

- The board members read Jill's letter of thanks to Kevin Walsh, of **Children's Plus** for their generosity. The company donated \$4,398.56 for furniture and other supplies for the Children's section in our new Meeting Room. Everyone signed her letter.

- A representative for the **2020 Census** met with Jill asking that we advertise the need for Census workers. Workers will earn \$25 hr. Jill would also like to offer our services to assist people who need help filling out their census form on a computer. Our Jan/Feb newsletter will have a blurb encouraging folks to fill out their upcoming census forms. Our per-capita grant, the number of Congressional seats and \$675 billion in federal monies are dependent on the census count.

- The Chicago Regional Carpenter's Union and the Chicago Laborers District Council Labor-Management Cooperation Committee have submitted **FOIA** requests for prevailing wage certified payroll for our building project. Jill is on it.

- Board looked over Jill's first draft of possible Meeting Room policies. She will make a short list to be discussed next month.

CORRESPONDENCE

COMMITTEE REPORTS:

Building/Grounds: Joe reports there was a broken pipe in a pump causing the leak in the furnace room. Repair cost, \$75. L&H will soon submit a new estimate for our maintenance agreement in the new year.

Landscaping: Michelle has no news.

Housekeeping: Kathy reports everything is running smooth, no Holiday decorating this year due to construction.

Schools: No report

Social: Beverly's yearly Holiday custom is to serve holiday cookies & coffee at our December meeting. Trustees enjoyed her Holiday treats & heartily thanked her for this lovely tradition!

General: Shirley shared that she recently read an article about Independent Book Sellers challenges with Internet shopping. Despite the ups & downs of the reading public's habits, trending shows that more of the public is reading books. E-Books trend is down..

- Lance reports: the addition is a bit behind schedule, but the ceiling will go up, a second coat of paint is being applied on walls & windows, ceiling going up soon after & then flooring will be installed.

OLD BUSINESS:

Shirley shared that she is pleased with the progress of the Meeting Room, specifically the costs thus far & our appreciation for the Volek Bros. work.

NEW BUSINESS:

- Board looked over **The Annual Financial Report**. Having been reviewed & certified, Stamper moved to file the Annual Financial Report, seconded by Saller.

Biery, yes; Bunte, A; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes.

Motion passed.

Jill gave an overview of the Per-Capita Review, Trustees Fact File Chapter 11-14 +**Appendices**. She explained that it is a part of our Policy to comply with 'Freedom To Read' & 'Freedom to Review'.

ANNOUNCEMENTS

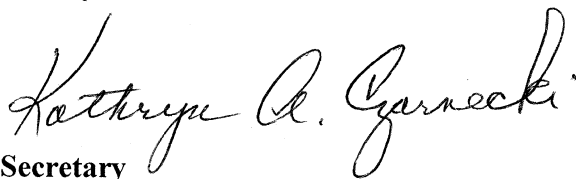
- **Regular Board Meeting, January 21, 2020, 7 p.m.**

Stamper moved to adjourn regular meeting at 7:52 p.m., seconded by Czarnecki.

Biery, yes; Bunte, A; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes.

Motion passed.

Kathryn A. Czarnecki



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Secretary