

BEECHER COMMUNITY LIBRARY

Monthly Board Meeting

Tuesday, September 17, 2024 7:00 PM

The regular meeting was called to order by President Biery and began with the Pledge of Allegiance.

TRUSTEE ROLL CALL

Biery, present **Czarnecki**, present **Kerber**, present **Oppenhuis**, present **Saller**, present, **Wehling**, present.

Jill Grosso & Vicki Squier were also present.

ADDITIONAL ITEMS: None

SECRETARY'S REPORT

Minutes of the August 20, 2024 were reviewed. Following review, Kerber moved to accept minutes as presented, seconded by Wehling.

Biery, yes **Czarnecki**, yes **Kerber**, yes, **Oppenhuis**, yes **Saller**, yes **Wehling**, yes. Motion passed.

TREASURER'S REPORT

Biery presented the Treasurer's report & Financial recap. Following review & discussion, Biery moved to approve Treasurers report, seconded by Saller.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes **Wehling**, yes. Motion passed.

The Outstanding Bills were reviewed & updated. Following review, Czarnecki moved to approve payment of outstanding bills, including one addition, totaling \$31,202.19 seconded by Kerber.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes **Wehling**, yes. Motion passed.

DIRECTOR'S REPORT

Statistics in all categories remain good. **Checkouts**, 1586, **Media On Demand** 405 & **Hoopla** 126.

Kids Programs: **Storytime**, 85, over 4 wks.

- The Library **Book Sale** was discussed. Most important will be moving the books into the Meeting Room, **Advertising** with Signs, Flyers, Handouts, Electronic Sign and the Chamber sign. The cleaning crew will be sorting through all the Holiday decorations upstairs & cleaning up. Some items will

be sold at the Sale, some discarded or saved. Jennie will also sort through her supplies & do the same. We'll price all the Holiday & Craft items with stickers. Books will be \$1 each. The staff will be helping out with weeding and more, as needed.

- Our Newsletter Printer in Momence will be closing up shop. Shirley asked Jill to make calls to find a new Printer that will work for us.

- Jill shared a list of all her 2025 Insurance rates. Overall total is down by 1.1%.

- **Summer Reading** results overall were very good. Jill will be thanking the owners of Buddy's on Facebook and by letter. They generously donated \$868 for kids' cones. The library will pay for the adult sundaes, \$282.

- Jill asked permission to purchase a new Printer for the Circulation Desk. She found a **Canon Pixma 7720** for \$99.99. Board had no objections.

- Jill presented her monthly report. Shirley had a question concerning a problem with the library phone service, Jill's working on it.

CORRESPONDENCE

- A letter to the **First Community Bank and Trust**, cancelling our Safe Deposit Box & requesting any refund due to us since the fee was paid in January 2024.

- A letter to the Briggs Tree Service, INC. with a signed invoice listing all the work they will be doing for us for \$5200.00. Shirley reports that Briggs did a wonderful job. They were thorough and informative and they cleaned up afterwards, as promised.

- A letter to Bearicuda Bins, Inc. in reference to Invoice #42535A, including a check for \$2608.12 for our new Trash shed.

COMMITTEE REPORTS

Building/Grounds: See New & Old Business.

Housekeeping: The Cleaning Crew are doing very well.

Schools: Sheila reports school has ½ day on Oct.11 & off day on Oct.14. She also shared the number of students registered for school this year:

Elem. 449, Jr. High, 241 and H.S. 337.

Sheila & Jill discussed the best time for classes to visit the library. Fall is favorable for elementary students to learn about checking out books, searching for books & where to find books for a projects. In the Spring they can return to learn all about the **Summer Reading Program**.

Landscaping: Everyone agreed that the property looks very good.

Social: Beverly reports we will have an **Alaska program** in late October.

General: Rick gave a report on the 12th and last chapter of our ongoing **Human Resources** assignment, **Ch. 12, Be A Leader**. The chapter mainly addressed the 2 types of Management style, People oriented & Task oriented. Rick prefers the 'Participatory', which combines both styles of Management. How people manage is a powerful motivator. The chapter addresses the different methods that might suit Managers or Leaders. Skills needed are learned or innate. This chapter on Management & Leadership applies to both adults & children. Information is available for anyone seeking guidance.

AUDIENCE PARTICIPATION: None

OLD BUSINESS

-Shirley spoke with Ken Fricker, our attorney concerning the Volek proposal for replacing windows, which we discussed last month. Mr. Fricker shared his legal opinions and advised the board to give it more thought. The subject will be tabled until January.

-The concrete pad has been laid by John Engstrom & the shed for the new trash should arrive soon.

-Shirley has found a candidate for the open **Library Trustee** position. He is Doug Short, known to many of us & he has agreed to be a board member. Following discussion, Biery moved that we appoint Doug Short to the **Beecher Community Library** board, seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Wehling, yes. Motion passed.

NEW BUSINESS

Following a brief explanation, Biery moved that we accept the **PROPOSED BUDGET** for the **BEECHER PUBLIC LIBRARY DISTRICT July 1, 2024 - June 30, 2025** with Lines #408 & #409 amended, seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Wehling, yes. Motion passed.

The **STUDY ROOM** Policy was discussed and changes made. Following discussion, Biery moved to amend the **Study Room Policy**, seconded by Czarnecki. **Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Wehling, yes.** Motion passed.

Heather, who visited our meeting last month, came in & met with Shirley, Rick & Beverly to discuss using the Study Room. It was agreed that she could use the Study Room, with full understanding that, per the **STUDY ROOM POLICY**, any meeting held in a Study Room is **Not Sponsored by The Beecher Public Library District**. She would also need to sign a Study Room Policy agreement.

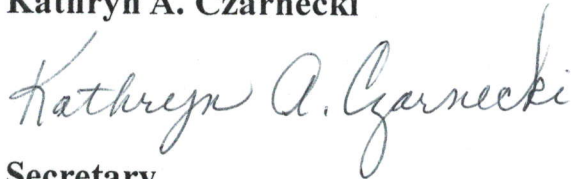
ANNOUNCEMENTS

- Regular Board Meeting, Tuesday, October 15, 2024 at 7 PM

Kerber moved to adjourn at 8:15 p.m., seconded by Oppenhuis.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Wehling, yes. Motion passed.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in dark ink and is positioned below the printed name.

Secretary