

BEECHER COMMUNITY LIBRARY

Monthly Board Meeting

Tuesday, January 28, 2025 7:00 PM

The board met on this day due to extreme weather conditions on 1-21-25.

The regular meeting was called to order by President Biery and began with the Pledge of Allegiance.

TRUSTEE ROLL CALL

Biery, present **Czarnecki**, present **Kerber**, present **Oppenhuis**, present **Saller**, present, **Short**, present, **Wehling**, present.

Jill Grosso , Vicki Squier were also present.

ADDITIONAL ITEMS: None

SECRETARY'S REPORT

The regular & executive minutes from the December 17, 2024 meeting were reviewed. Following review, Kerber moved to accept minutes as presented, seconded by Saller.

Biery, yes **Czarnecki**, yes **Kerber**, yes, **Oppenhuis**, yes **Saller**, yes, **Short**, yes, **Wehling**, yes. Motion passed.

TREASURER'S REPORT

The Treasurer's report & Financial recap were reviewed. Following review, Wehling moved to approve reports, seconded by Short.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes **Short**, yes, **Wehling**, yes. Motion passed.

The Outstanding Bills were presented, additions made. Following review, Czarnecki moved to approve payment of outstanding bills, totaling \$26,426.48, seconded by Kerber.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes, **Short**, yes **Wehling**, yes. Motion passed.

**Vicki announced that she is all finished with the W-2's for Staff.

DIRECTOR'S REPORT

1. Statistics, very good considering December is the slowest month of the year. **Checkouts**, 1191, **Media On Demand** 392 & **Hoopla** 128.

2. **Programs:** Children's Storytime 54, **Exploding Snowmen** 10,

and **Noon Years Eve**, 30... Jill reports this program was a huge hit.

Upcoming Programs: Radio Goes to War: Sun. Feb.16th, 2 PM : **Hugo as Elvis:** Sun. March 30, 2PM, \$550. There's a possibility of having **World of Reptiles** by **David Di Naso** again for the Summer Reading Event, \$425. Finally, Jennie would like permission to invite Christine Coats for "**Invite a Dentist**" **Storytime**. Board thought it was a great idea!

3. AT&T requires us to have an additional line for the Fire/Security system when they install the new VOIP. Cost will be \$257.97 mo. up from \$225.

4. **ARPA Grant** was approved for \$14,000. This will pay for Digital Sources of **Media on Demand & Hoopla** for 2025 & 2026. Also, John will need to run an Ethernet Cable from the public computers to upstairs.

5. Employee updates: Michele is now Circulation Clerk & Book Processor. Jill will also talk with her about organizing the Display Case. Donna Muransky is our new Circ Desk employee.

6. Jill asked for permission to order new barcodes and use the Library's Credit Card as the required minimum order is 6,000. Board ok'd purchase.

--Jill presented her monthly report & also, she will be taking a Vacation Day on Feb.13th.

CORRESPONDENCE: None

COMMITTEE REPORTS

Building/Grounds: The muttons & mullions for the windows were discussed. There is a window in the meeting room that needs to be redone. Shirley explained what they are & how they are assembled into place.

Housekeeping: The Cleaning Crew are doing very well, no problems.

Schools: Sheila reports that the Beecher Schools hired a Second Language Teacher. She will be available to students in all 3 Beecher Schools.

Landscaping: Doug has nothing report at this time, due to weather.

Social: Beverly will provide treats for the Feb. 16th Program.

General: Shirley talked about the recent passing of Larry Sanders. He was a longtime supporter of our Library, and an active member of and was once a Commander of the Amvets in town. He also made sure the Library always had a new American Flag whenever needed. His wife Ruth Ann has requested that we have a book dedicated to his memory.

OLD BUSINESS

Rick passed out copies of his report summarizing where we stand with the Cetera Account. On 11/21/24 Rick, Shirley & Jill spoke with our Cetera Rep., Eric Bauer in St. Cloud, MN. to get up-to-date. At the 12/17/24 Board Meeting Rick outlined our options, which were discussed at length. Following a lengthy discussion the board voted 7-0 to terminate the Cetera Acct. and invest locally. Tonight Rick reported they met with Greg Ohlendorf & Tammy Hoffman at First Community Bank. Both are willing to help ease the process. Greg will assist in securing the funds from Cetera & he & Tammy promised to work with the Library's needs in mind. Rick,

Following discussion, Saller moved that we take the Investment out of Cetera Account & bring it back to First Community Bank here in Beecher to invest in short term CD's.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes. Motion passed.

Shirley & Beverly will make an appointment with Greg & Tammy soon.

NEW BUSINESS

The update of the LIMRICC Intergovernmental Agreement (IGA) was reviewed. Following discussion, Biery moved that we adopt the Management and Risk Control Agreement, seconded by Saller.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes. Motion passed.

Board members signed the appropriate papers for the LIMRICC IGA.

Jill gave a summary of the Per Capita Grant Checklist for this year. Our library is in compliance with all Core Standards that apply to us.

Shirley explained the Treasurer's Bond. She believes the board should update the Bond amount due to the 50% guidelines. Following review, Biery moved that we update the amount to \$200,000 and put it in Sheila's name, seconded by Wehling.

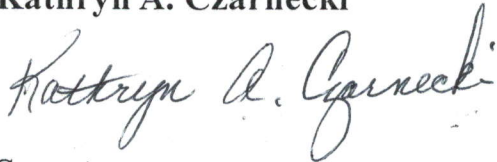
Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes. Motion passed.

ANNOUNCEMENTS

- **Regular Board Meeting, Tuesday, February 18, 2025 at 7 PM**
- **Radio Goes to War, Sunday, Feb. 16th at 2 PM**

Oppenhuis moved to adjourn the meeting at 7:58 p.m., seconded by Saller.
**Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes,
Short, yes, Wehling, yes.** Motion passed.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned below the printed name.

Secretary