

**BEECHER COMMUNITY LIBRARY**  
**Monthly Board Meeting**  
**Tuesday, March 16, 2021 7:00 PM**

The meeting was held in the Meeting Room at the library..

**TRUSTEE ROLL CALL: Biery, present Bunte, present Czarnecki, present Saller, absent, Stamper, present Wehling, present.**  
Jill Grosso and Vicki Squier were also in attendance.

**Additional Items for Agenda: None**

**SECRETARY'S REPORT**

Minutes from the February 23, 2021 meeting were reviewed. Following review, Bunte moved to accept minutes as presented, seconded by Wehling.

**Biery, yes Bunte, yes Czarnecki, yes Saller, A Stamper, yes Wehling, yes.**  
**Motion passed.**

**TREASURER'S REPORT**

Bunte presented the Treasurer's report & Financial recap. Following board review, Czarnecki moved to approve both reports, seconded by Stamper.

**Biery, yes Bunte, yes Czarnecki, yes Saller, yes Stamper, yes Wehling, yes.**  
**Motion passed.**

The February Outstanding Bills were reviewed.

Following review, Biery moved to approve payment of Outstanding bills for February totaling \$18,722.35, including additions, seconded by Czarnecki.

**Biery, yes, Bunte, yes Czarnecki, yes Saller, A, Stamper, yes Wehling, yes.**  
**Motion passed.**

The Budget Comparison was reviewed and found to be sound.

**DIRECTOR'S REPORT**

- Statistics generally remain steady with Tumblebooks typically erratic.
- The Dr. Seuss controversy: Seuss Enterprises announced recently they will cease publication of 6 less popular books due to racist imagery and references. Our library owns 3 of these but they will be unavailable for checkout.
- As of March 1<sup>st</sup>, appointments were no longer required to come into the library. Patrons are very happy and everything is going ok. Beginning in April the Saturday hours will resume.
- Until we have a replacement for Phil, any additional hours are on hold. Notices will be posted for a Page & Story-Time coordinator. Jill would like to expand Storytime sessions to outdoors this year.
- Plans are in the works for re-starting our Book Discussion & Knitting Class in May.

### **CORRESPONDENCE:**

- Letter to Randy Schmidt, **Tadpole's Landscaping** with our signed contract and other instructions for the seasonal work.
- A letter to Mr. Brad Wehling, **Wehling Lawn Care**, with this years' instructions for the lawncare. Also included is a pre-payment (with discount) check for \$228.

### **COMMITTEE REPORTS:**

**Building/Grounds:** Shirley is concerned that the gutters may be damaged from the weight of the icicles and snow. She will ask Lance to hire a Gutter company to check them out. Shirley also asked Michelle if she and her husband would clean up outside and Michelle readily agreed.

**Housekeeping:** Kathy reports some of the cleaning crew were busy today doing deep cleaning in the library. Much more needs to be done and it will take time. Weekly cleaning ceased with Covid & staff have kept up as best they could. Old carpeting was removed, new carpet installed, entire library painted, the Alarm company working in the ceiling and other places throughout the building. Until their job is complete, we will be doing our best to return to normal. A new vacuum cleaner is needed.

**Landscaping:** Michelle will be tending to the outside as weather permits.

**Schools:** Jennifer reports in-school, all day classes will resume April 12<sup>th</sup>. A small number of students are expected to stay at home.

**Social:** Beverly has nothing to report.

**General:** Shirley thanked the board for filling out their Economic Statements for Will County. The County announced that they will be changing the Property Tax schedule for this year. Instead of the normal 2 payments in June & September, there will be a 4x option of June, August, September & November offered.

The Dedication plaque and the new framed print for the Meeting Room are ready and will be installed by Fred.

### **OLD BUSINESS:**

- Alarm & Smoke Alarm System installation is ongoing. The work upstairs is finished, the alarm system should be finished tomorrow. The DMC rep and the Fire Inspector will tentatively do a walk-through on the 24<sup>th</sup>. We have paid \$10,000.00 down and will pay the balance when the work is complete and the board votes to approve at the April meeting.
- The new refrigerator has been installed upstairs and the old one removed.
- The Building Fund Balance as of 2/26/2021 is \$195,570.00 after Daum Appliance was paid.

### **NEW BUSINESS:**

- As part of the ongoing requirements for the Per-Capita Grant, the board has reviewed Chapter 1. Biery moved that we adopt the *Code of Ethics of the American Library Association* and the *Public Library Trustee Ethics Statement*, seconded by Czarnecki. **Biery, yes Bunte, yes Czarnecki, yes Saller, A, Stamper, yes Wehling, yes.**  
**Motion passed.**

- Shirley and Jill gave a detailed report about the L&H yearly Maintenance Agreement. This agreement will include the furnace in the Meeting Room as well. This is a 5 visit plan & will cost \$1,016. Stamper moved to accept the Maintenance Agreement proposed by L&H for the Library & Meeting Room for \$1,016, seconded by Wehling. We will inquire about adding the upstairs furnace.
- Shirley will call Werner's to do some Spring landscaping. There are evergreens that need to be replaced, mulching & trimming also need to be done. Beverly has kindly offered to once again donate the cost of Window Cleaning for the library. They did a great job last year and will return in mid-June.

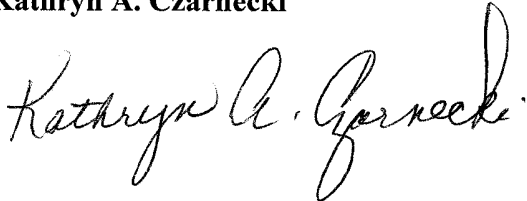
#### **ANNOUNCEMENTS**

- **Remember to Vote in April. Trustees Beverly Wehling & Richard Kerber will be installed at the April 20<sup>th</sup> meeting.**
- **Regular Board Meeting, April 20, 2021, 7 p.m.**

Wehling moved to adjourn meeting at 7:37 p.m., seconded by Bunte.

**Biery, yes Bunte, yes Czarnecki, yes Saller, A, Stamper, yes Wehling, yes.**  
**Motion passed.**

**Kathryn A. Czarnecki**

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned below the printed name.

**Secretary**