

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, April 21, 2020 7:00 PM
Meeting was conducted via Conference Call

Due to restrictions put forth concerning the Covid-19 Pandemic, the March 17,2020 regular meeting was cancelled. The April meeting was held via Conference call.

Meeting began with roll call.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Saller, present; Skold, absent; Stamper, present; Wehling, present.

Jill Grosso was also present.

Staff members, Dawn Gess, Phil Vestal & Rachel Schluntz were also present .

Shirley led-off by explaining the necessity for holding this monthly meeting via conference call and briefly reviewing procedures. Staff members will be considered Audience & may speak during audience participation.

SECRETARY'S REPORT

March 13, 2020 Special Meeting minutes were reviewed. Following review, Stamper moved to accept minutes as presented, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, abstain; Skold,; Stamper, yes; Wehling, yes. Motion passed.

TREASURER'S REPORT

Jennifer gave her summary the Treasurer's report . Shirley explained March recap. Additions were made to the Outstanding bills. Following review, Czarnecki moved to approve the Treasurer's report & Outstanding bills (19,953.39) , seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes ; Skold, ; Stamper, yes; Wehling, yes . Motion passed.

DIRECTOR'S REPORT

Jill will be working on a plan for having children participate in a Summer Reading program with an eye toward flexibility. Using our website, message board, Facebook, Village website can be utilized for spreading the word. Jennifer offered that Mrs. Black, at the elementary school, would be happy to send out notices.

Jill spoke briefly about the **FMLA Paid Emergency Sick Leave Model Notice** concerning staff. She agreed to mail each staff member a copy.

COMMITTEE REPORTS:

Building/Grounds: Hallett agreed to change out the end panels when the book shelves are put back in place. Verde will change-out lights above circulation desk. There was

not enough light overhead. They will also install bathroom lights.

Shirley reports the evergreens seem to have been damaged by salt sprayed while plowing. She called and Reitveld will be out to access the damage.

Werner's Landscaping will be out to give suggestions for landscaping back of building and re-mulching the front.

Czarnecki moved to hire Werner's to landscape the back around the new addition and mulch, seconded by Stamper. **Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes . Motion passed.**

Housekeeping: No report.

Schools: No news.

Social: No news.

General: Brian Hayhurst has agreed to build new bookshelves & attach them to the wall for \$3,982.

-Shirley gave an update on the progress of ongoing work in the library. The carpet nearly finished been laid, new blinds are ready, Hallett will be here next Wednesday to return all shelves back to their original place.

-Jill explained we were sent the wrong shelf ends. In our packets, we read that the company gave us 2 choices: have them re-stain & return to us or have them furnish new.

-Following discussion, Biery moved to accept option 2, new book shelf ends, seconded by Wehling. **Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes . Motion passed.**

AUDIENCE PARTICIPATION

Shirley asked the audience members to speak each in turn. After hearing their individual concerns about their current state of unemployment, Shirley assured them we would address their issues later tonight.

OLD BUSINESS

In reference letter from Joe Falaschetti, Jr., Beecher Fire Chief. Joe thanked us for considering their request to allow the firemen to park in our lot during construction. Following discussion, Czarnecki moved to allow the firemen to park in the back/south during construction, seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes Motion passed.

The Post Office also requested use of our lot during construction. Shirley moved that we offer the post Office 6 spaces on west end of lot, seconded by Stamper.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes Motion passed.

NEW BUSINESS

Shirley announced that if the staff wished to remain for the remainder of the meeting, they are welcome.

Next on the agenda, discussing salary to staff members.

Referring to her handout in our packet, Shirley began with a detailed timeline of events since the Special meeting was called Friday the 13th of March. Many issues of concern were addressed concerning, closing, paying/utilizing staff, letter from Ken Fricker, our obligations to staff & Community.

- The Illinois STAY AT HOME rules caused us to cancel the regular March meeting.
- The Library policy for closing only covered 'Winter Weather', nothing on pandemic.
- Being a taxing body demands certain laws be followed. Paying staff was a main concern for all & not being allowed to meet as a board made communication difficult.
- Shirley spoke with our lawyer, Ken Fricker about her concerns as to staff, closing & more. He reminded her that it is always wise to phone him first before taking action. Trustees and Jill were notified via email of his reply.

Jill then thanked everyone for attending & for their considering the options she laid out in our packet. She read her proposals and the board held a discussion. Finally, Wehing moved to pay staff through March, seconded by Stamper.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes
Motion passed.

Board then discussed the current month of April pertaining to salary. Having the staff come in to do various jobs with certain hours of work required seemed a good compromise.

Czarnecki moved to pay the staff through the month of April with requirements laid-out by Jill, seconded by Stamper.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes
Motion passed.

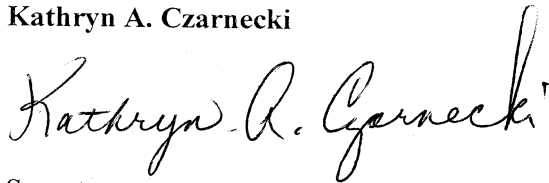
ANNOUNCEMENTS

- Regular Board Meeting, May 19, 2020, 7 p.m.

Wehling moved to adjourn regular meeting at 8:34 p.m., seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes
Motion passed.

Kathryn A. Czarnecki



Secretary