

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, July 21, 2020 7:00 PM

Meeting was held in the library's 'Meeting Room' with social distancing.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Saller, present; Skold, present; Stamper, absent; Wehling, present.

Jill Grosso and Vicki Squier were also present.

SECRETARY'S REPORT

Minutes from the Regular Meeting of June 16, 2020 were reviewed. Following review, Bunte moved to accept minutes as presented, seconded by Wehling .

Biery, yes; Bunte yes,; Czarnecki, yes; Saller, yes ; Skold, yes; Stamper, A ; Wehling, yes. Motion passed.

TREASURER'S REPORT

Jennifer presented the Treasurer's report & financial recap. Following review, Czarnecki moved to approve the reports, seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes ; Skold, yes ;Stamper, A; Wehling, yes . Motion passed.

Outstanding bills for June were reviewed, additions noted. Total Outstanding bills for June, with additions, \$20,187.97, pending additions.

Following review, Saller moved to approve payment of outstanding bills with additions & any that arrive before month's end, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes ; Skold, yes; Stamper, A; Wehling, yes. Motion passed.

After the Budget Comparison was reviewed, Vicki announced that at the end of Fiscal Year July 1, 2019-June 30, 2020 the Books balanced 'to the penny' and the Final Report is ready to post. Board congratulated & thanked her for her diligence & hard work.

DIRECTOR'S REPORT

- Stats: **The Curbside Pickup Visits**, June 15-July 17, 92. **Media on Demand** remains in the 400's, **Tumblebooks**, OK.

- Jill addressed the results of 'Curbside Pickup'. We are not checking out as many books as we normally would & we are checking out very few children's & Junior books. We are getting a lot of requests to use the copy machine, printer, computers and fax machine.

- Jill presented her tentative plan for re-opening August 3rd. All aspects of the plan were discussed and some minor changes made. Jill asked for re-assurance that the board would call a Special Meeting if the Covid numbers rise & the library would need to close again. Jill will get the news out about the opening ASAP, by all means possible. A newsletter will go out to all residents outlining all the Safety Rules etc. regarding the re-

opening.

- Freegal music service is up for renewal for \$2,122 yr. Looking at the usage numbers, everyone agreed to not renew this service.
- Our subscription to EBSCO database has begun. Patrons now have access to consumerreports.org, which has often been requested.
- Rachel has resigned as Storybook Lady. Jill recommended that we not replace her until things return to normal & the board agreed.
- The Knitting group would like to resume classes in September. Board agreed this is too soon to have groups in the library, but they are entitled to a \$3 refund or credit toward the next term.

CORRESPONDENCE:

- Letter with payment to Mr. John Werner, Werner Landscape & Lawn Care.
- Letter to Mr. Lenny Cobb asking if he is interested in doing our snow removal.
- Letter to Area Sealcoating, Inc. accepting their proposal for seal coating the parking lot.
- Letter to Fritz Cartage & Asphalt Inc. informing them of our choice of another company to sealcoat the parking lot & thanking them for their interest.
- Letter to the Fire Inspector requesting an extension for completing necessary improvements.

COMMITTEE REPORTS:

Building/Grounds: Jill and Joe talked about resetting the Softener cycles.

Housekeeping: Kathy reports that both cleaning crew & staff are keeping up with the cleaning duties.

Landscaping: No report, Michelle absent.

Schools: Jennifer reports that plans for opening schools have not been finalized or announced. Shirley asked Jennifer to remind the school to include our parking lot rules & other library information in their newsletter. .

Social: Beverly has no news.

General: Shirley & board members thanked Vicki for another perfect, year-end Final Report.

- Shirley & Lance had been trying to pin down Rick Volek to finalize the last minute jobs. Shirley reached Rick & he said he is having a difficult time finding proper shutters, but work on the 2 mullions is in the works.
- The tables and chairs from **Panozzo Amish** were delivered last week, minus the large table which is coming soon. Everything looks wonderful.
- Jill sold the end panels for \$310 to Momence library.
- We had a fire inspection on June 24th & Shirley wrote to request an extension for complying with the needed changes. They strongly suggest a Fire Alarm System, which goes directly to the Fire Dept. We agree it will be a good idea. Shirley will ask Fred to do some of the other work required.

OLD BUSINESS

Shirley gave an update on the Meeting room. The new tables & chairs for the study

rooms have been installed. The other chairs are arranged along the wall, ready to be placed around the large table.

Biery moved to pay Panozzo's Amish Furniture \$7,912.96, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, A; Wehling, yes. Motion passed.

- Mr. Werner replaced the yews for \$312.

NEW BUSINESS

-The board reviewed the Final Budget for the Fiscal year 2019-2020. Following review, Saller moved to approve the Final Budget, as presented, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, A; Wehling, yes. Motion passed.

Biery moved that **\$82,895.89 be transferred to the Special Reserve Fund. This amount is unexpended balances of the proceeds received during the Fiscal Year July 1, 2019 to June 30, 2020, received from annual public library taxes, not in excess of statutory limits.**

The Special reserve Fund was created for the purpose of erecting a building to be used for a library, or purchasing a site for same, or for the purpose of purchasing a building, or repairing, remodeling, or improving an existing library building, or building an addition thereto, or furnishing necessary equipment therefore or for emergency expenditures for the repair of an existing library or its equipment, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, A; Wehling, yes. Motion passed.

Jennifer presented & briefly explained the Proposed Budget for the Fiscal Year 2019-2020. Skold then moved to accept the Proposed Budget for the FY 2020-2021, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, A; Wehling, yes. Motion passed.

Biery moved to formally accept the proposal from AREA SEALCOATING, Inc. for \$3170, seconded by Saller. **Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, A; Wehling, yes. Motion passed.**

Czarnecki moved to adjourn regular meeting and go into executive session at 7:57 p.m, seconded by Wehling. **Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes;**

Skold, yes; Stamper, A; Wehling, yes. Motion passed.

At this time, Joe asked to be excused.

Board returned to regular session at 8:27

Biery moved that Celia Powers & Dawn Gess receive a \$.25 per hour raise bringing their

hourly rate up to \$19.75, seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, ; Stamper, A;
Wehling, yes. Motion passed.**

Biery moved that Sharon Gregas receive a \$.25 per hour raise bringing her rate up to \$11.75 hr., seconded by Czarnecki.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, ; Stamper, A;
Wehling, yes. Motion passed.**

Biery moved that Philip Vestal receive a pay raise to \$11 per hour, seconded by Saller.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, ; Stamper, A;
Wehling, yes. Motion passed.**

Biery moved that Jill Grosso's salary be increased to \$48,000.00, seconded by Saller.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, ; Stamper, A;
Wehling, yes. Motion passed.**

Biery moved to increase Marilyn Rossler's per-item rate to \$4.50, seconded by Czarnecki.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, ; Stamper, A;
Wehling, yes. Motion passed.**

Biery moved to raise Vicki Squier's quarterly pay rate to \$1,750.00, seconded by Czarnecki.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, ; Stamper, A;
Wehling, yes. Motion passed.**

Tim Czarnecki continues as our volunteer book repairman. He will be sent a contract to sign. The board members expressed thanks for his continuing service.

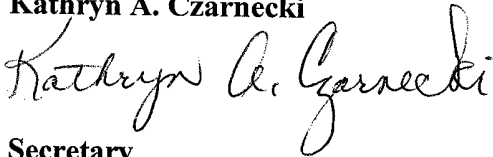
ANNOUNCEMENTS

- Regular Board Meeting, August 18, 2020, 7 p.m.

Czarnecki moved to adjourn regular meeting at 8:40 p.m., seconded by Wehling.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, ; Stamper, A;
Wehling, yes. Motion passed.**

Kathryn A. Czarnecki



Secretary