

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, November 17, 2020 7:00 PM

The meeting was held remotely via Conference call

TRUSTEE ROLL CALL: Biery, present Bunte, present Czarnecki, present Saller, present Stamper, present Wehling, present.

Jill Grosso was also in attendance.

SECRETARY'S REPORT

Minutes from the October 20, 2020 meeting were reviewed & accepted as amended.

Following review, Saller moved to accept minutes as amended, seconded by Stamper.

Biery, yes Bunte yes, Czarnecki, yes Saller, yes, Stamper, yes, Wehling, yes.

Motion passed.

TREASURER'S REPORT

Jennifer presented the Treasurer's report & Financial recap. Following review, Czarnecki moved to approve the reports, seconded by Wehling.

Biery, yes, Bunte, yes, Czarnecki, yes, Saller, yes Stamper, yes, Wehling, yes.

Motion passed.

The Outstanding Bills for November were reviewed, additions noted. Following review, Bunte moved to approve outstanding bills, with additions. Total with additions as of today, \$15,196.16.

Biery, yes Bunte, yes Czarnecki, yes Saller, yes; Stamper, yes Wehling, yes.

Motion passed.

The Budget Comparison was reviewed and found to be sound.

DIRECTOR'S REPORT

- October checkouts, 771, including curbside service. Building Appointments, 142; Media on Demand; 356. Tumblebooks numbers seem to fluctuate.

- Jill will be updating the DEEP FREEZE program on the public computers for \$138.90. This program erases everything after patrons use the computer, keeping them clean. The computers are starting to act up, so this will help.

- Jill is looking into having virtual Book Club meetings in the new year.

- We have been reimbursed about \$900 from the CARES Act, passed by Congress. We are entitled to more but must submit receipts by December 31st. Jill presented the list of final purchases we will make before year's end.

- Jill is going to take a vacation from Dec. 7th-11th. If any problems or issues arise, she will reschedule.

- Covid update: It appears a rise in cases in Illinois will once again require changes to our library services. Reverting to **curbside service only** is a real possibility.

Jill will publicize all changes in services via website, outdoor sign, voicemail greeting & all other available sources. The public school district has been remote-teaching for 2 weeks.

- Jill's handout explained the HOOPLA website. She summarized their services and recommended we subscribe. There is an extra \$4,400 in the collection budget & this would be a great asset for our patrons.
- The board chose a practical outdoor sign appropriate for the winter weather to replace current curbside signs. Jill will follow through & put in the order.

CORRESPONDENCE:

- The letter of resignation from trustee Joseph G. Skold was shared, regrets expressed.
- A letter to Mr. Chuck Donati, Installation Manager at DMC Security Services, Inc. The letter outlines the previously agreed-upon details of the cost of installation and a request for a document with all the plans laid out be returned to us. Enclosed was a check for \$5,402.50, half the total cost agreed on.
- A letter to Mr. Raul Rodriguez with a copy of the Snow Plowing Proposal to be signed and returned.

COMMITTEE REPORTS:

Building/Grounds: See Old/New business.

Housekeeping: Kathy reports the building is being cleaned by staff & cleaning supplies are purchased when needed.

Landscaping: Michelle reports she & her husband Mark took care of trimming the Hostas & other assorted issues outside. Shirley thanked her for the work she does keeping the outside of the library looking so good.

Schools: Jennifer reports that the school children are learning from home now & this might continue until December or January. Jennifer will remind families about not parking in the library lot.

Social: Beverly has nothing to report.

General: Shirley explained why the photo in the Vedette did not have board members in it. The emphasis needed to be on the addition, which was obscured by the group photo.

- The alarm went off on the 15th at about 7:30 pm. DNC identified the intrusion as 'front entry'. Shirley & Kathy met there and found that the RAILS bin was in the middle of the vestibule, (not to the right of the doors) & was probably tossed in causing the alarm to go off. Jill will call with a report/complaint tomorrow.

- The Beecher Fire Chief, Joe Falaschetti sent Shirley a message to assure her that he once again gave employees instructions about where to park in our lot.

OLD BUSINESS

Biery moved to pay the final draft of \$10,000 to Volek Bros. for completion of their work on the library addition, seconded by Saller.

Biery, yes Bunte, yes Czarnecki, yes Saller, yes; Stamper, yes Wehling, yes.

Motion passed.

- Jill reports that the new American flag for the Meeting Room arrived, but the eagle for the top doesn't fit. She will be sending it back.
- Carl from DNC will be here tomorrow to begin security installation in addition and alarms upstairs.

NEW BUSINESS

Shirley will notify the board when the contract for the Snow Plowing proposal is signed by Raul Rodriguez.

- Candidate update: Shirley spoke with 4 people about becoming Trustees on the Library Board, all declined. John Wunderlich said he would think about it.

Lance spoke with John Kerber, a retired teacher, who is interested in becoming a trustee.

Board members have all signed a letter of Thanks to be sent to Joe Skold for his many years of serving on our board. He will be missed around the table.

ANNOUNCEMENTS

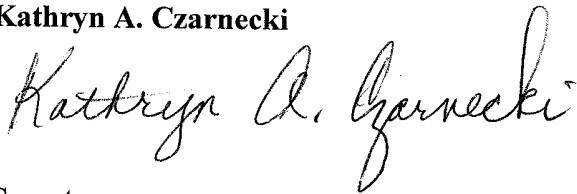
- Regular Board Meeting, December 16, 2020, 7 p.m.

Czarnecki moved to adjourn meeting at 7:51 p.m., seconded by Saller.

Biery, yes Bunte, yes Czarnecki, yes Saller, yes Stamper, yes Wehling, yes.

Motion passed.

Kathryn A. Czarnecki



Secretary