

**BEECHER COMMUNITY LIBRARY**  
**Monthly Board Meeting**  
**Tuesday, January 21, 2020 7:00 PM - Library**

Meeting began with the Pledge of Allegiance, followed by roll call.

**TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Saller, present; Skold, present; Stamper, present; Wehling, absent.**  
Jill Grosso & Vicki Squier were also present.

**SECRETARY'S REPORT**

December 17, 2019 minutes were reviewed. Following review & correction Skold moved to accept minutes as presented, seconded by Saller

**Biery, yes; Bunte abstain,; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, Motion passed.**

**TREASURER'S REPORT**

Jennifer summarized the Treasurer's report . Vicki reported on the status of interest earned on the library's investments. Following review, Stamper moved to approve the Treasurer's report as presented, seconded by Biery.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, . Motion passed.**

Financial recap was reviewed and found to be sound.

Outstanding bills were reviewed. Vicki noted one addition; new total, \$18,594.61.

Stamper moved to approve outstanding bills with additions, seconded by Czarnecki .

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, . Motion passed.**

The Budget Comparison was reviewed & found to be satisfactory with approximately 50% still available.

Shirley took a moment to remind the trustees of the importance of transparency where taxpayers money is concerned. The board understands that this has always been our practice & will remain so.

Biery moved to approve, as a formal vote, the payment to Mike Stanula for \$1,000.00 for consulting on our Addition, seconded by Skold.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, . Motion passed.**

Biery moved to cut a check to the <sup>general fund from the building fund</sup> ~~building fund~~ for \$259.87 for the Amazon bill, seconded by Czarnecki. **Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, . Motion passed.**

Biery moved to pay \$1,267.20 to TODAY'S CLASSROOM from the building fund, seconded by Czarnecki.

**Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, . Motion passed.**

### **DIRECTOR'S REPORT**

- Stats: Checkouts & Media On Demand were up in December, others stats down.
- Program update: Machu Picchu Travelogue, Doug Short, Sun. Feb. 23<sup>rd</sup> 3 P.M.
- Jill is in the process of scheduling CPR classes for staff. All will participate, \$10 for the 2 hr. class.
- The Per Capita grant application has been submitted.
- A patron has requested our consideration for automatic renewals. Three others have also asked that we implement this practice. Subject was tabled.
- The topic of installing LED lights in the library proper was discussed. Jill gave trustees a copy of her 2018 estimate from **VERDE Energy Efficiency Experts**. Opinions were shared and following discussion, it was agreed that Jill pursue it further, concerning feasibility & cost.
- Jill announced she will take a vacation Feb. 10-14.

**CORRESPONDENCE:** A letter from Richard Lawrence Sanders Jr., new president of the **Beecher Chamber Of Commerce**. The Chamber letter outlines their purpose and activities and all functions relating to the group. Mr. Sanders asks that everyone support our local businesses and promote the Chamber on their web page & Facebook page.

### **COMMITTEE REPORTS:**

**Building/Grounds:** Addition issues & progress etc. will be discussed in Old & New Business.

**Housekeeping:** Kathy reports 2 ladies are on vacation but all is well.

**Schools:** No snow days so far. No other news.

**Social:** Shirley announced there will be refreshments on Feb. 23<sup>rd</sup>.

**General:** Shirley has no news at this time.

### **OLD BUSINESS**

Shirley did a step by step review of her handout, MOVING FORWARD ON ADDITION/LIBRARY . All aspects of the job were discussed & a target date for an Open House will be the 1<sup>st</sup> weekend in August, to coordinate with the 150<sup>th</sup> year celebration of Beecher.

She reminded everyone how our financial frugality & our wonderful volunteers have brought us to this point and we are most thankful.

Vicki distributed and processed the 1099's, noting \$600 is the minimum to file.

**NEW BUSINESS**

The board discussed the **DO NOT ENTER** sign for our parking lot. Following discussion Saller moved to purchase the **DO NOT ENTER** sign, seconded by Skold. **Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, . Motion passed.**

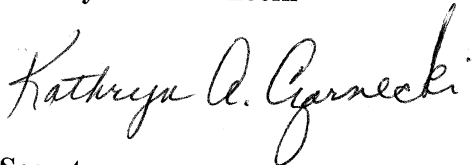
Jili presented her rough draft of the STUDY ROOM policy. Following discussion, it was agreed that the board read over the draft and it will be addressed at the next meeting.

**ANNOUNCEMENTS**

- **Regular Board Meeting, February 18, 2020, 7 p.m.**
- **30<sup>th</sup> Annual Used Book Sale, Wed. - Sat., Feb. 26-29, 2020**

Biery moved to adjourn regular meeting at 8:06 p.m., seconded by Skold. **Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, . Motion passed.**

**Kathryn A. Czarnecki**



**Secretary**