

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, April 16, 2024 7:00 PM

The regular meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL

Biery, present **Czarnecki**, present **Kerber**, present **Oppenhuis**, present
Saller, present **Stamper**, present **Wehling**, present.

Jill Grosso & Vicki Squier were also present.

ADDITIONAL AGENDA ITEMS: None

SECRETARY'S REPORT

Minutes of the March 19, 2024 were reviewed. Following review, Stamper moved to accept minutes with correction, seconded by Saller .

Biery, yes **Czarnecki**, yes **Kerber**, yes **Oppenhuis**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

TREASURER'S REPORT

Michelle presented the Treasurer's report & Financial recap. Following review, Czarnecki moved to approve the Treasurers report, seconded by Kerber.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

Regarding the Cetera Account at Community Bank. Shirley & Jill will be meeting with the new Rep, Eric Bauer, via Zoom. His home base is in Minnesota.

The Outstanding Bills were reviewed & updated. Following review, Czarnecki moved to approve payment of \$19,184.09 for Outstanding bills (with an addition to Children's Plus) . seconded by Wehling.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

The Budget Comparison was reviewed & is sound.

DIRECTOR'S REPORT

- Total Checkouts are steady, (2,165 for March). **Media On Demand & Physical Items** did very good in March.
- **Kids Programs:** Children's **Storytime** did very well, 82 over 4 weeks, The **Beecher Police** came in for 2 days to speak with & to the little children. 31 children participated & were greatly impressed.

Adult Programs:

- 18 patrons participated in the **Puzzle Night** (5 teams). Everyone had a good time!
- 39 people came in to enjoy the **Rock 'n Roll** program! Many stayed to enjoy the refreshments & chat about the program. It was a good night!
- Jill ordered **500 Eclipse glasses** well before the event. The phone never stopped ringing with requests for more through Saturday, but they were all gone by that time. -

Upcoming:

- Julie Nefczyk will do a **Travelogue on Singapore** on June 13 at 7 pm.
- **Are You Smarter Than A Librarian?** This will be a Trivia Night with a prize to the winner, staff participation, & candy bar to each participant.
- Jill will see if she can book Hugo, the **Elvis Impersonator** for a Christmas program. He was a big hit when he appeared here last year.
- The **Chicago Tribune** was called concerning the rate increase. They offered a reduced rate for one year, board agreed to keep the subscription & revisit it in a year.
- It was brought to our attention that many readers 'dog ear' pages in books. It is both disrespectful & annoying. Both our books & those that come through our library daily are affected. One solution could be to ask the staff to slip a bookmark (which are always free & displayed on our Circ Desk) inside each book at checkout.
- Jill announced she will take vacation April 29th -May3rd..

CORRESPONDENCE: None

COMMITTEE REPORTS:

Building/Grounds: Nothing of note.

Housekeeping: Cleaning crew is running smoothly.

Landscaping: Michelle is waiting for mulch before she begins outside.

Schools: Sheila reports: May 1st , 11:30 dismissal; Students in Grades 3-8 are currently taking IAR (Illinois Assessment of Readiness) testing.

Social: Beverly reports she will be serving refreshments on June 13th.

General: Shirley shared that she & four others (4 board members & 1 other) attended the Wake for Joe Skold, our long-time Library Board member recently passed away.

- Shirley & Jill reported on **Chapter 7: Work Effectively in Groups**, a very lengthy chapter more geared toward larger groups. However, there was much that will apply to our Library. The varied personalities of both the employees & staff must always be considered for the library to run smoothly and fair. We live in a 'People World', so it is our responsibility to keep this in mind day to day.

Finally, Shirley reminded everyone to think about the yearly Employee Evaluations, coming soon.

OLD BUSINESS: Jill talked more about the **Paid Time Off Policy, Implementation/Procedure**. She explained her new **Employee Monthly Hours Chart** which will be more efficient for the staff.

NEW BUSINESS:

The subject has arisen concerning whether or not residents of the **Beecher Manor Nursing Home** are eligible to have library privileges. The requests were made by permanent residents of the Home. Following discussion, Stamper moved to amend the **Library Card Policy** to include a 3-year Library Card for the E-Readers at Beecher Manor, seconded by Oppenhuis. **Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes.** Motion passed.

ANNOUNCEMENTS

- **Regular Board Meeting, Tuesday, May 21, 2024 at 7 p.m**

Czarnecki moved to adjourn at 8:02 p.m., seconded by Stamper.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Kathryn A. Czarnecki

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Secretary