

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, July 16, 2024 7:00 PM

The regular meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL

Biery, present **Czarnecki**, present **Kerber**, absent **Oppenhuis**, present
Saller, present **Stamper**, present **Wehling**, present.

Jill Grosso & Vicki Squier were also present.

ADDITIONAL AGENDA ITEMS See Old & New Business.

SECRETARY'S REPORT

Regular & Executive minutes of the June 18, 2024 were reviewed.

Following review, Biery moved to accept minutes as corrected, seconded by Stamper .

Biery, yes **Czarnecki**, yes **Kerber**, absent, **Oppenhuis**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

TREASURER'S REPORT

Michelle presented the Treasurer's report & Financial recap. Following review, Czarnecki moved to approve the Treasurers report, seconded by Saller.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, absent **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

The Outstanding Bills were reviewed & updated. Following review, Oppenhuis moved to approve payment of outstanding bills, including one addition, totaling \$23,603.31, seconded by Wehling.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, absent **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

The Budget Comparison was reviewed & is sound. June 30, 2024 marks the end of the Fiscal Year.

~~Numbers for Media On Demand, Hoopla & Physical Items are on the rise.~~

DIRECTOR'S REPORT

- Statistics in all categories continue to rise. Checkouts, 2064, Media On Demand, 458, Hoopla, 96 and Tumblebooks, 20.
- Kids Programs: **Storytime**, 68. **Graphic Novel Book Club**, 13. **Grass Heads**, 26. **Tie Dye**, 46. **Stuffed Animal Storytime**, 21 and **Butterfly Release**, 50+. Jill said the Butterfly release went really well this time.
- Adult women have requested a **Tie Dye** program date.
- Jennie would like to serve Ice-Cream (pre-packaged cups) at the final outdoor **Storytime** on August 1st. Jill brought up the issue of children on strict diets. It was decided that the mothers of children on strict diets would be notified in advance so they can bring something from home.
- Jill explained that there's a **geocache** hidden in one of our handicapped parking signs, if anyone is looking for it.
- **Chess Nights** are being cancelled due to low turnout.
- On July 30th the board members and staff will meet at **Tony's for Pizza Night**. Please RSVP by July 29th.
- Jill reported on her monthly summary.
Jill will have a day off on August 2nd.

CORRESPONDENCE

Shirley wrote a Thank-You letter to both **TADPOLE** and **John Engstrom** for their quick response following the storm damage inside & outside the library. A north window was shattered by a huge branch leaving shards of glass all over inside. The carpet in that area was & water damaged as was the bookcase under the window. John assessed the damage & returned home for the necessary equipment he'd need to clean-up the damage.

He boarded-up the window after clearing all glass from the window frame & floor. He used the Wet-Vac to take up the water. Jill arrived as soon as she heard & Kathy came when Shirley called her.

Tadpole brought a crew and, as usual did a great job cleaning up the property & removing all the branches & debris that debris.

Board members personally signed the Thank-You letters expressing their appreciation.

COMMITTEE REPORTS

Building/Grounds: Tadpole came this morning after last night's storm.

Shirley reports the large signs that were left by the bridge are finally gone!

Housekeeping: We're fortunate to have such a large bunch of volunteers.

Schools: Sheila has no news, still on Summer vacation.

Landscaping: Michelle reports that she dead-headed the lillies.

Social: Beverly has nothing to report tonight.

General: We were notified, as a taxing body, that there were plots on sale in town. Board agreed they are of no interest to the library.

Shirley gave a report on **Chapter 9: Human Resources: Handle Conflict & Negotiation.** Topics included dealing with: Types of Conflict, Causes, Outcomes, Negatives, Conflict Management, & Conflict Handling. The board shared thoughts while Shirley presented her summary. This is the final chapter in the series.

OLD BUSINESS

Shirley spoke with Tony Voleck concerning the need to replace all windows in the library, excluding new additon. He was interested & recently met with Jill. They surveyed all the windows upstairs & down. We are waiting to hear from him.

Shirley explained that there is no longer a need for the Safety Deposit box as most important papers are now electronic & stored in 2 locations. After discussion, Biery moved to cancel the safety deposit box, seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, A Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Shirley presented Ordinance No. 97. Following her brief explanation, Biery explained that there will be a Public Hearing to approve:

ORDINANCE No. 97, ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF BEECHER PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025.

NEW BUSINESS

Shirley shared that during interviews with our staff members recently, the subject of outdoor Garbage Bins came up. Each staff member had a good, solid reason for their request.

Shirley followed-up with an online search for just the right Storage Bins to fit our needs. She had handouts ready with drawings, pictures and prices & details. The board discussed choices and some had questions. After

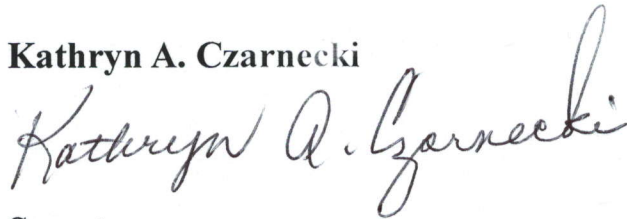
agreeing on the outside placement and size of bins etc. she asked that everyone go outside after the meeting to see where we felt was the best place to put the bins. All agreed on the placement behind the book drop. Shirley will pursue this further & when we meet in August, finalize the project.

ANNOUNCEMENTS

- **Regular Board Meeting, Tuesday, Aug. 20, 2024 at 7 PM**

Czarnecki moved to adjourn at 8:14 p.m., seconded by Stamper. **Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, A Saller, yes Stamper, yes, Wehling, yes.** Motion passed.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned to the right of the printed name.

Secretary