

BEECHER COMMUNITY LIBRARY

Monthly Board Meeting

Tuesday, August 20, 2024 7:00 PM

A Public Hearing was held before the regular Board Meeting to discuss **Ordinance #97 Providing for Budget and Appropriations for the Beecher Public Library District, Will County, Illinois, for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025.**

President Biery explained that this annual Public Hearing is required by law and serves as a reminder to the board of its importance and purpose.

The regular meeting was called to order by President Biery and began with the Pledge of Allegiance.

TRUSTEE ROLL CALL

Biery, present **Czarnecki**, present **Kerber**, present **Oppenhuis**, present **Saller**, present **Stamper**, present **Wehling**, present.

Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

Minutes of the July 16, 2024 were reviewed. Following review, Wehling moved to accept minutes as amended, seconded by Stamper.

Biery, yes **Czarnecki**, yes **Kerber**, abstain, **Oppenhuis**, yes **Saller**, yes **Stamper**, yes, **Wehling**, yes. Motion passed.

TREASURER'S REPORT

Michelle presented the Treasurer's report & Financial recap. Following review & discussion, Czarnecki moved to approve Treasurers report, seconded by Saller.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes **Stamper**, yes, **Wehling**, yes. Motion passed.

Vicki asked Shirley if she should void a check she sent to **Mertz** in January that hasn't cleared the bank. Shirley agreed it should be voided, since Merts have yet to respond to our inquiries.

The Outstanding Bills were reviewed & updated. Following review, Kerber moved to approve payment of outstanding bills, including one addition, totaling \$23,874.52, seconded by Oppenhuis.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes **Stamper**, yes, **Wehling**, yes. Motion passed.

DIRECTOR'S REPORT

Statistics in all categories continue to rise. **Checkouts**, 1921, **Media On Demand** 448 & **Hoopla** 95.

Kids Programs: **Storytime**, 95, **Tape Painting**, 32, **Paracord Bracelets**, 25.

- Upcoming **Pumpkin Decorating Contest**: Jill will be expanding the number of age groups for prizes and offering "Honorable Mentions" this year. Prizes will be smaller to stay within the \$200-\$300 budget.

- Jill shared that many of the **Storytime** regulars are starting Kindergarten this year, so we'll need to make an effort to recruit more children.

--**School tours** will be conducted in the Spring. Sheila agreed to speak with some teachers about whether Fall or Spring are the best time for a Library Tour.

- The library staff are planning a small **Book Sale** on a Friday & Saturday in the Meeting Room. We have many boxes of weeded books in the closet & it will be a good time to satisfy those who have missed our yearly Sale.

- Jennie would like permission to set up a Mini **Voting Booth** in October where the kids can vote on a name for our Monkey. When they've cast their vote they receive an '**I VOTED**' sticker. All agreed it was a great idea.

- For **Fire-Safety Week** this year, Jennie would like to ask the Fire Dept. if we could have **Storytime** at the Fire Station this year instead of them coming to the library. Rick suggested that Jill call the Dept. right away as they get booked very quickly. Jill has already called our Insurance Agent, who assured her we would be covered.

Jennie would also like to do a wizard-themed STEAM program. Wands would have an LED light.

- Election Petition forms for the April 1, 2025 trustee election are now available. Shirley, Michelle and Sheila are up for re-election. Petitions are due in mid-November.

* Jill will be on vacation Sept. 9-13.*

CORRESPONDENCE

A letter from Jason Wehling, our agent at **Wehling Insurance Agency**. The letter thanked the library for our continued business. He also informed us that our yearly premium will be decreased by \$174.

COMMITTEE REPORTS

Building/Grounds: See New Business.

Housekeeping: The Cleaning Crew are doing very well.

Schools: Sheila reports the school is off to a good start. Jill attended the School Supply Drop-Off. Labor Day 9/4, no school. The 1st Teacher Institute day scheduled for 9/22, ½ day for students.

Landscaping: Michelle reports that she trimmed day lillies & hostas.

Social: Beverly has nothing to report tonight.

General: Human Resources Ch. 12, Be A Leader will be postponed to September.

AUDIENCE PARTICIPATION

Heather, a Home School mom attended. She spoke about what she does and had questions about our Meeting Room policy.

OLD BUSINESS

Shirley shared a proposal received from Tony Volek concerning the replacement of all windows in the library, excluding the new addition. He also went upstairs and reported that the 2 dormers up there are sorely in need of work. After discussing the proposal, board members had quite a few questions. Shirley will call Ken Fricker, our Attorney with our questions. The issue is tabled until September meeting when we know more.

The board reviewed all the photos, drawings & specs of a new Outdoor Garbage Storage Bin. There were many options for both the Storage Bin & where to place it. The discussion involved practical as well as aesthetic issues. Following a lengthy discussion, Oppenhuis moved that we purchase the largest Bin with double lids, a concrete pad, & hire Homewood Disposal as our service, seconded by Saller.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

NEW BUSINESS

The **FINAL BUDGET** of the **BEECHER PUBLIC LIBRARY DISTRICT** was reviewed. The \$66,169.50 that remains in **Capital Reserve** should be moved to Capital Improvements/Repair Account. Biery moved to approve the **Final Budget FY 2023-2024** with the remaining \$66,169.50 from the **Operating Budget of Fiscal Year July 1, 2023 to June 30, 2024** be moved to the Capital Improvement/Repair Account, seconded by Kerber.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

The **PROPOSED BUDGET** for the **BEECHER PUBLIC LIBRARY DISTRICT July 1, 2024 - June 30, 2025** was presented and reviewed. Following discussion, Biery moved that we accept the **BEECHER PUBLIC LIBRARY DISTRICT PROPOSED BUDGET July 1, 2024 - June 30, 2025**, seconded by Stamper.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Shirley presented Ordinance No. 97. Following board review, Biery moved that we adopt **ORDINANCE No. 97, ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF BEECHER PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025** seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Shirley explained details of the Estimate/Proposal for tree trimming from **Briggs Tree Service Inc.** The \$5,200.00 estimate includes trimming 6 designated trees & hauling away all tree debris that they cut. Czarnecki moved to hire Briggs Tree Service Inc. to trim trees mentioned in the Estimate and haul away all tree debris that they cut, for \$5,200.00, seconded by Stamper.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

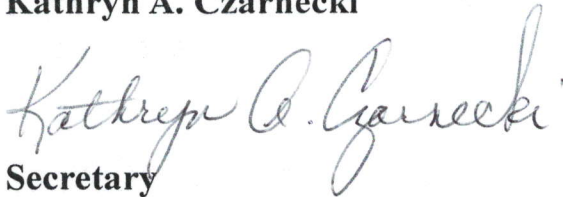
Trustee Michelle Stamper announced that she will be resigning her position as trustee as of tonight. She will be missed by all of us, as she was a wonderful Trustee, Treasurer and co-worker throughout her tenure here. Everyone thanked Michelle for all she did to make the library better and wished her all the best!

ANNOUNCEMENTS

- Regular Board Meeting, Tuesday, September 17, 2024 at 7 PM

Czarnecki moved to adjourn at 8:25 p.m., seconded by Saller.
Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Kathryn A. Czarnecki



Secretary