

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, November 19, 2024 7:00 PM

The regular meeting was called to order by President Biery and began with the Pledge of Allegiance.

TRUSTEE ROLL CALL

Biery, present **Czarnecki**, present **Kerber**, present **Oppenhuis**, present **Saller**, present, **Short**, present, **Wehling**, present.
Jill Grosso , Vicki Squier were also present.

Shirley served coffee and her delicious homemade cookies at tonight's meeting, to the delight of all.

ADDITIONAL ITEMS: Approve Voice Vote of 10/22/24 in **Old Business**.

SECRETARY'S REPORT

Minutes of the October 15, 2024 were reviewed. Following review, Kerber moved to accept minutes as amended, seconded by Saller.

Biery, yes **Czarnecki**, yes **Kerber**, yes, **Oppenhuis**, yes **Saller**, yes, **Short**, yes, **Wehling**, yes. Motion passed.

TREASURER'S REPORT

Biery presented the Treasurer's report & Financial recap. Following review, Wehling moved to approve Treasurers report, seconded by Short.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes **Short**, yes, **Wehling**, yes. Motion passed.

The Outstanding Bills were presented & updates made. Following review, Saller moved to approve payment of outstanding bills, as amended, totaling \$27,668.08 seconded by Czarnecki.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes, **Short**, yes **Wehling**, yes. Motion passed.

DIRECTOR'S REPORT

Statistics in all categories remain good. **Checkouts**,1442, **Media On Demand** 408 & **Hoopla** 123.

Programs: Children's **Storytime**, 134 over 5 wks. (16-20 per session),
Pumpkin decorating 43, Fall Luminaries, 8!

Upcoming Programs: **Murder Mystery Night** in November, with refreshments ~ \$70. **Paint Night**, Dec. date TBA.

Jill explained the new 3 year (\$225 mo.) contract with AT&T to install VOIP Phone Lines. Installation & device fees, no charge. Service includes a SIM card & battery back-up. None of our services or equipment will be sacrificed, our library phone numbers will remain the same.

- Jill asked for permission to carefully rotate the Meeting Room table, with furniture sliders under 5 legs for the upcoming Murder Mystery program. Board agreed & Doug offered to help if needed.
- Jill presented her monthly report then announced she'll be taking a Vacation Day on Dec. 27th.

CORRESPONDENCE

Shirley shared copies of 2 letters from employees.

- A letter of resignation from **Marilyn Rossler**, our long-standing Book 'Processor & More' for many years.
- A letter of resignation from **Elizabeth (Betty) McMann**, Staffer.

COMMITTEE REPORTS

Building/Grounds: Rick & Lance have nothing to report at this time.

Housekeeping: The Cleaning Crew are working hard, as usual & they are talking about Holiday decorating, which is right around the corner.

Schools: Sheila reports that the **State of Illinois** has ranked the Beecher Elementary School as '**Exemplary**' and the Junior High & High School as '**Commendable**!' Our **Congratulations** to all! Also, the schools will be in recess for **Thanksgiving** on **Nov. 27, 28 & 29**.

Landscaping: Doug reports he is taking care of the outside issues.

Social: Beverly has no immediate plans.

General: Shirley has no news to report tonight.

AUDIENCE PARTICIPATION: None.

OLD BUSINESS

- Shirley explained the need to formalize the Voice-Vote of Oct.22,2024 concerning budgeting Christmas Decorating purchases. .

Biery then moved to approve the Voice-Vote of October 22, 2024, approving a \$600 allowance for Christmas Decorating Items, seconded by Oppenhuis.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes. Motion passed.

- Jill reports that the new Trash collecting system is going very well.

NEW BUSINESS

- Shirley shared a copy of the **Snow Plowing Proposal** from Raul Rodriguez for the 2024-2025 season. She thanked Lance for getting in touch with him, as he had moved. Following discussion, Shirley agreed to draw up a formal contract for Raul Rodriguez to sign. Short moved that we accept the proposal from Raul Rodriguez, seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes. Motion passed.

- Shirley reminded everyone that we need to elect a new Treasurer to the Board. After a brief discussion Biery moved to nominate Sheila Oppenhuis to be the Treasurer of the Beecher Public Library Board of Trustees, seconded by Wehling.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes. Motion passed.

Shirley presented the **Annual Financial Report** which will be soon filed with the State of Illinois Comptroller, Susana Mendoza. The necessary paperwork was completed and the proper forms were signed.

Czarnecki moved that we approve the **Annual Financial Report** as presented, seconded by Wehling.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes. Motion passed.

Shirley has been in touch with the **Cetera** representative by phone. He is in St. Cloud so it is impossible to meet with him. Nothing was resolved and she believes that further discussion is necessary & other sources investigated before we commit. Rick agreed to talk with the rep. and maybe clarify some of our questions. Afterwards, we will re-visit the issue.

Biery gave a brief explanation of the library's **Annual Treasurer's Report**. A discussion followed. Decision postponed to December.

At 7:55 p.m. Biery moved to go into Executive Session to discuss Personnel, seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes. Motion passed.

Board returned to regular session at 8:22 p.m.

Shirley announced that Michele Palmisano will be the new Book Processor.

Wehling moved that we pay Michele Palmisano \$4.00 per book beginning Dec. 9, 2024, seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes. Motion passed.

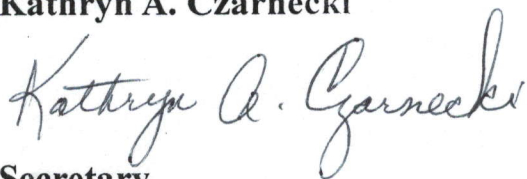
ANNOUNCEMENTS

- Regular Board Meeting, Tuesday, December 17, 2024 at 7 PM

Oppenhuis moved to adjourn at 8:27 p.m., seconded by Saller.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes. Motion passed.

Kathryn A. Czarnecki



Secretary