

BEECHER COMMUNITY LIBRARY

Monthly Board Meeting

Tuesday, December 17, 2024 7:00 PM

The regular meeting was called to order by President Biery and began with the Pledge of Allegiance.

TRUSTEE ROLL CALL

Biery, present **Czarnecki**, present **Kerber**, present **Oppenhuis**, present **Saller**, present, **Short**, present, **Wehling**, present.

Jill Grosso , Vicki Squier were also present.

Beverly brought a beautiful variety of homemade Christmas cookies & coffee to tonight's meeting for all to enjoy.

ADDITIONAL ITEMS: None

SECRETARY'S REPORT

The regular & executive minutes from the November 19, 2024 meeting were reviewed. Following review, Oppenhuis moved to accept minutes as presented, seconded by Wehling.

Biery, yes **Czarnecki**, yes **Kerber**, yes, **Oppenhuis**, yes **Saller**, yes, **Short**, yes, **Wehling**, yes. Motion passed.

TREASURER'S REPORT

The Treasurer's report & Financial recap were reviewed. Following review, Saller moved to approve Treasurers report, seconded by Short.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes **Short**, yes, **Wehling**, yes. Motion passed.

The Outstanding Bills were presented, additions made. Following review, Czarnecki moved to approve payment of outstanding bills, totaling \$22,405.54, seconded by Biery.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes, **Short**, yes **Wehling**, yes. Motion passed.

DIRECTOR'S REPORT

Statistics, good. **Checkouts**, 1364, **Media On Demand** 434 & **Hoopla** 129.

Programs: Children's **Storytime**, 57 in 3 wks., **Adult Paint Night** 18,

Make A Present for Your Parent 27, **Pop Tart Gingerbread Houses** 47.

Titanic Murder Mystery Night, 42 attended. Jill gave a great report on this program. For a \$20 fee, the packet included everything needed to put together a very entertaining evening. Our patrons volunteered to dress up & participate in the program. There will likely be another **Murder Mystery Night** in the future as it was very well received!

Upcoming Program: January: **Lego Exhibition** for Adults, Teens & kids. Jill requested permission to award prizes in each category, totaling \$160. Board agreed. She also requested permission to purchase Lego Mosaic of a picture of our library (\$126) that patrons can work on in the library. Board saw a photo & agreed it would be a good idea.

- Jill will be applying for a Grant from the American Rescue Plan Act. She laid out her plan to meet the requirements for the Contractor administering the Grant and how the money (\$20,000) will be spent following guidelines.

Possibilities include: Wi-fi hotspots, E-Books, APP allowing patrons to participate in the Summer Reading Program digitally, New Website, Online system for Program registration. This is great news for our library!

- Jill presented her monthly report.

CORRESPONDENCE

Shirley shared copy of a letter sent to Raul Rodriguez that included our signed copy of his contract for Snow Removal this winter season.

COMMITTEE REPORTS

Building/Grounds: Rick will give a report in New Business.

Housekeeping: The Cleaning Crew are working hard, as usual. The library is decorated for the Holidays.

Shirley reminded the board that Kathy also does all the shopping throughout the year for supplies & thanked her for this service.

Schools: Sheila reports that the Beecher School will begin the Holiday Break this Friday & return on Jan.7, 2025!

Landscaping: Doug reports he took care of all the outdoor plants, bushes, etc. on very hot & cold days. The outside is ready for winter!

Social: Everyone thanked Beverly for the treats we enjoyed tonight!

General: Shirley has no news to report tonight.

AUDIENCE PARTICIPATION: None.

OLD BUSINESS

- Jill explained details of a new AT&T 3 yr. VOIP (Telephone) Agreement. Following a discussion, Short moved that we accept the changes required to maintain service, seconded by Saller.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes, **Short**, yes, **Wehling**, yes. Motion passed.

NEW BUSINESS

- The new HVAC Maintenance Agreement with Mertz is due to be signed . Saller moved that we sign the agreement for 2 visits @ \$1,530 yr., seconded by Czarnecki.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes, **Short**, yes, **Wehling**, yes. Motion passed.

Shirley gave an up-to-date report on hers & Rick's communications with our **Cetera** representative. The Rep is Minnesota, so all communication has been by phone, which has its own issues. The board members were given a printout with 10 points of importance concerning our history with the Cetera Account. The board has been kept informed throughout the process. In the end, seemed to be in agreement that we should move the money, if not permanently, temporarily. First, two Control persons will be needed to move the money from Cetera. Second, we will have to decide where to transfer the funds.

Biery moved that we move the money from Cetera, following necessary steps , seconded by Short.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes, **Short**, yes, **Wehling**, yes. Motion passed.

At 8:18 p.m. Czarnecki moved to go into Executive Session to discuss Personnel, seconded by Kerber.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes, **Short**, yes, **Wehling**, yes. Motion passed.

Board returned to regular session at 8:27 p.m.

Biery moved to approve Jill's recommendation to hire Donna Muransky for Circulation Desk, seconded by Short.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes, **Short**, yes, **Wehling**, yes. Motion passed.

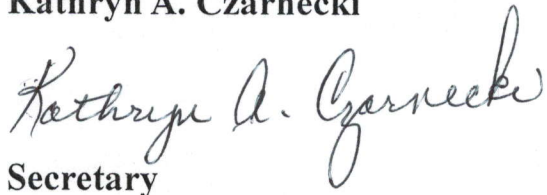
ANNOUNCEMENTS

- Regular Board Meeting, Tuesday, January 21, 2025 at 7 PM

Saller moved to adjourn at 8:27 p.m., seconded by Oppenhuis.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes. Motion passed.

Kathryn A. Czarnecki



Secretary