

## **BEECHER COMMUNITY LIBRARY**

### **Monthly Board Meeting**

**Tuesday, June 17, 2025 7:00 PM**

The regular meeting was called to order by President Biery and began with the Pledge of Allegiance.

#### **TRUSTEE ROLL CALL**

**Biery**, present **Czarnecki**, present **Kerber**, present **Oppenhuis**, present **Saller**, present, **Short**, present, **Wehling**, present.

Jill Grosso & Vicki Squier were also present.

#### **SECRETARY'S REPORT**

The minutes from the May 20, 2025 & the Minutes from the Special Board Meeting of June 5, 2025 meeting were reviewed. Following review, Saller moved to accept minutes as amended, seconded by Oppenhuis.

**Biery**, yes **Czarnecki**, yes **Kerber**, yes, **Oppenhuis**, yes **Saller**, yes, **Short**, yes, **Wehling**, yes. Motion passed.

#### **TREASURER'S REPORT**

The Treasurer's report & Financial recap were presented & reviewed. Following review, Short moved to approve reports, seconded by Czarnecki.

**Biery**, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes **Short**, yes, **Wehling**, yes. Motion passed.

The Outstanding Bills were presented, additions were made. Following review, Kerber moved to approve payment of outstanding bills, with additions totaling \$25,267.39, seconded Saller.

**Biery**, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes, **Short**, yes **Wehling**, yes. Motion passed.

Biery shared a positive review of the End of Year **Budget Comparison**, as we near the end of the Fiscal Year.

#### **DIRECTOR'S REPORT**

1. **Statistics:** Total 2125, Checkouts 1584, Media On Demand 402 & Hoopla, 135.

2. **Programs:** **The Reptile Presentation** was a Big hit once again! 250 children & adults attended the program at the Community Hall!

**Children's Storytime, 95** (over 4 weeks). **Squiggle Bots, 15. Wicked Themed Craft, 23. Murder Mystery, 50. Adult Craft, 46.**

**Summer Reading: 135 Adults, 160, Kids.**

**Upcoming Programs:** Greg Ohlendorf will host a Travelogue program of his trip to Antarctica & South America, including Machu Picchu, date TBA.

**Asking for permission:**

Jennie would like to purchase a few new items for her classes/programs. Jill shared photos of the items & the board agreed with her request.

- Shirley asked Jill about the homemade bookmarks made by an Elementary School child. The student who wanted to donate them to the library has not returned with them.

- Jill shared that the missing **Hot Spot** has been returned, with an apology from the patron! She found it lodged between the seats of her car.

- Jill shared her monthly report.

**CORRESPONDENCE: None**

### **COMMITTEE REPORTS**

**Building/Grounds:** Rick gave an update on the trouble with the thermostat. \$ Seasons came, removed the old one, tried & failed to install a "Smart Thermostat", and ended up putting our old one back in & it worked fine.

**Housekeeping:** Our Cleaning Crew is as loyal & efficient as ever!.

**Schools:** Sheila reported that the **Beecher Girls High-School Softball** team won State Championship for the 5<sup>th</sup> time in Program History! Great Job!

**Landscaping:** Doug reports the Dogwood tree is doing very poorly.

**Social:** Beverly reports there will be a program in June, date TBA. The Travelogue, to be presented by Greg Ohlendorf includes Antarctica, so

**Penguin cookies** will be the treats. Also, on Saturday the Windows will be cleaned..

**General:** See New Business.

**Audience Participation: None**

### **OLD BUSINESS**

Window remodeling update: The windows aren't ready yet.

### **NEW BUSINESS**

President Biery visited with Scott at the Midland Bank as per our agreement



on June 5<sup>th</sup>. Having received quotes from both **Midland Bank & First Community Bank & Trust**, Shirley moved that we purchase a 1 year Certificate of Deposit in the amount of \$447,984.58 at 3.89% with **First Community Bank & Trust**, seconded by Kerber.

**Biery**, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes, **Short**, yes, **Wehling**, yes. Motion passed.

Shirley explained that this amount(\$447,984.58) is the amount of a Certificate of Deposit with Midland Bank, which matured June 1,2025.

Jill presented the updated version of **Ordinance #99, Annual Ordinance Authorizing Public Library Non-Resident Cards**. Following discussion, Czarnecki moved that we adopt Ordinance #99 **Annual Ordinance Authorizing Public Library Non-Resident Cards**, seconded by Wehling.

**Biery**, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes, **Short**, yes, **Wehling**, yes. Motion passed.

Biery moved that we adjourn to executive session at 7:41 P.M. to discuss personel, seconded by Short.

Board returned to regular session at 8:37 P.M.

Shirley explained that she and other board members of the **Personnel Committee** have met with each staff member and have come up with the following recommendations for wages in the new fiscal year. After a short discussion:

Biery moved to pay Dawn Gess, Assistant Library Director \$27.50 Hr.

Biery moved to pay Michele Palmisano, Library Circulation Clerk, \$19.50 Hr.

Biery moved to pay Sharon Grigas, Library Circulation Clerk \$18.00 Hr.

Biery moved to pay Jennifer Kaczmarczyk, Children's Program Coordinator \$19.00 Hr.

Biery moved to pay Donna Muransky, Library Circulation Clerk \$15.50 Hr.

Biery moved to pay Michele Palmisano, Book Processor, \$4.00 per item handled.

Biery moved to pay Sonia Vincent, Instructor, \$22.50 per session.

Biery moved to pay Vicki Squier, Accountant, \$8,800.00 yr. (July 2011-Volunteer, July, 2020, Contract)

Biery moved to pay John Engstrom, Maintenance, \$37.50 Hr.

Biery moved to pay Jill Grosso, Library Director, \$54,400.00 annual Salary with 4 weeks vacation, 3 personal days, 12 sick days, 9 scheduled holidays. Includes Health Insurance, Vision, Dental & \$30,000 Life Insurance.

Biery moved that we accept the recommendations that the Committee recommended, seconded by Saller.

**Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes.** Motion passed.

Shirley read aloud the resignation letter given to her tonight by Trustee Kathryn Czarnecki & moved that we accept her resignation, seconded by Short.

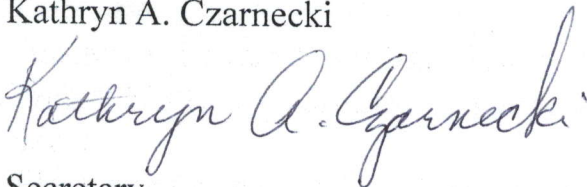
**Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes.** Motion passed.

#### **Announcements: July Board Meeting, July 15, 2025**

Oppenhuis moved to adjourn at 8:45 P.M., seconded by Czarnecki.

**Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes, Short, yes, Wehling, yes.** Motion passed.

Kathryn A. Czarnecki



Secretary

**Beecher Community Library**  
**Executive Session**  
**Thursday June 17, 2025 7:41 p.m.**

**Roll Call**

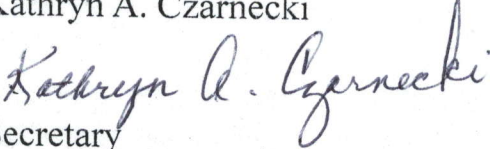
**Biery**, present **Czarnecki**, present **Kerber**, present **Oppenhuis**, present  
**Saller**, present **Short**, present **Wehling**, present.

Board met in executive session to discuss personnel.

At 8:37 Saller moved to leave executive session, seconded by Czarnecki.

**Biery**, yes **Czarnecki**, yes **Kerber**, yes **Oppenhuis**, yes **Saller**, yes  
**Short**, yes **Wehling**, yes.

Kathryn A. Czarnecki

  
Secretary